

EAST BLOOMFIELD FIRE DISTRICT

Meeting Minutes

Date: September 16 2024

Meeting may be recorded for note keeping purposes with the number in attendance

Jeff Kachmaryk	Zach Legters	Ryan Duvall	Geoff Breeze*	John Cavagnaro
2024	2025	2026	2027	2028

- Denotes a commissioner filling out appointed year for previous commissioner who left.

Called to Order: Meeting was called to order at 6:31 pm. Meeting was held in the Commissioner's office.

Attendance:

	Present	Absent
Chairperson Zach Legters	X	
Commissioner Jeff Kachmaryk	X	
Commissioner Ryan Duvall		X
Commissioner Geoff Breeze	X	
Commissioner John Cavagnaro	X	

Chief Pete Koppmann __X__

Bruce Treat __X__

Secretary Heather Barbaro __X__

Additional guests: Steve Murnan __X__ _Seth Jonas __X__

Public Comment: Commissioner Legters was contacted from the garden club and they

wondering if plants can be moved towards flag pole. Currently they are by the side door entrance. The board saw no problems with this, and they will be asked not to obstruct light for flag.

Fire Department: Nothing at this time.

Minutes: Chairperson Legters asked the board if there were any changes or corrections needed to the past meeting minutes that were sent out via email. Seeing no changes it was approved per Roberts Rules.

Membership: Return to duty letter for member Steve Murnan. Secretary to file away.

Chief's Report:

August 2024 Incident Report	Total
Auto Alarm	1
Mutual - Aid Landing Zone (Bristol)	1
Mutual Aid – Water Problem (Honeoye)	1
Trees/Wires Down	1
MVA	5
Dryer Fire	1
EMS Assist	2
EMS ECHO	1
Nuisance Fire	1
Odor of Gas	1
Mutual Aid Structure Fire (W. Bloomfield)	1
TOTAL	16

- 2024 Year-To-Date: **127**
- For comparison: 2023 Total calls to date: **105**

Events – Operations - Correspondence:

- 8/24/24 – Canandaigua American Legion Charity Motorcycle Ride – Traffic control

- Cheshire 911 March (W. Lake Rd. Canandaigua)
- Canandaigua 911 parade & ceremony
- Rt 5 & 20 closure just west of Rt. 444. beginning Oct. 7th @ 7:00 am. 18 day project.

Training:

Sept. 2	Labor Day - NO DRILL
Sept. 9	Truck Check
Sept. 11 (Wed.) AM	911 March – Chesire - W. Lake Rd
Sept. 11 (Wed.) PM	911 Parade – City of Canandaigua
Sept. 16	Control Burn – Shed – Carroll Hill Rd.
Sept. 23	Firefighter Gross Decon.
Sept. 30	Fire Extinguisher Training

Equipment/Gear Repairs:

Testing/Maintenance:

- Hose & ladder testing scheduled for Sept. 17. (Tues.) 8:00 am. - Waterway

Procurement: Bruce shared some items that were purchased. These included reflective tape that fell within the purchase agreement costs. The mailbox Chairperson Legters also requested was purchased.

Procurement from Chief:

Vendor	Description	Price	Qty.	Total
Harbor Freight	12" tool box, socket adapter & extensions	24.97	1	24.97
Lowes	Trash Bags, Fast orange Hand Cleaner	48.96	1	48.96
TOTAL:				73.93

Procurement For Approval:

Vendor	Description	Price	Qty.	Total
Firematic	Hose Rack, Storage Plates, Hose Winder	3,757.56	1	3,757.56

Jerome Fire Equipment	Res-Q-Jack APEX Stabilization Struts	9,086.00	1	9,086.00
First Out Rescue	Air Lifting Bags	8,107.00	1	8,107.00
TOTAL:				20,950.56

- Bruce also got a quote for the refuse enclosure. It was \$1,011.00.
- It was asked if Ryan sent the report as that was a project he was going to take on. Chairperson Legters confirmed no communication was sent to him about his absence or a report.
- Noted the estimate from Ace is just to fix the gate by replacing the boards that are warped.
- Discussion on possible lock for the enclosure.
- Bruce said the estimate to paint the decontamination room seems very high. It was over \$800.
- Chief discussed the Re-Q-Jacks and hose rack. Noted the hoses now are sitting on a pallet in the link. The room would then be cleaned out to better accommodate this. Noted that the Res-Q-Jacks were originally purchased end of 2007-2008 in result of the Fairport girl's crash. Vehicle stabilization is important for getting safe access to the patient.
- Currently 4 in house, and Chief would like to purchase 2 more, and save shipping fee by making the trip out to pick up. This would save the district \$275.00.
- Noted air lifting bags were also originally purchased around the same time as the Res-Q-Jacks. These are sole sourced, and the cost is \$8,107.00 These are able to be purchased from the chief's budget.
- Cost estimate is @20,950.00 (minus the freight estimate) It would leave the budget with roughly \$8,000 for the rest of the year.
- Commissioner Cavagnaro asked how the air bags worked, and the Chief let him know it uses an SCBA cylinder and we have them readily available.
- Chairperson Legters shared that a new one would be beneficial.
- Motion made to approve the purchases as needed for \$20,950.56 made by Chairperson Legters. Seconded by Commissioner Cavagnaro.

Votes	AYE	NAY	ABSTAINED	ABSENT
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Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

Treasurer's Report: The total for the month was \$8,903.47 before any additional bills.

Summary for General Fund: Chairperson Legters went over the bills for the month on the report.

Additional bills came in: Frontier for \$216.73

-Parrish and Brassie for \$350.00

New total after bills \$9,470.20

-Motion to pay the bills by Commissioner Breeze. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

Transfer from Gen. Fund savings to Gen. Fund checking: -Chairperson Legters made a motion to transfer over \$9,500 from NY Class to CNB checking to pay the bills.
 Seconded by Commissioner Cavagnaro.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

-Proposed budget given out. Most of the board was present at the two meetings for the budget that took place in July and August.

-Motion to approve the budget for the hearing by Chairperson Legters. Seconded by Commissioner Breeze.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

-Secretary Barbaro to give to town and village as a courtesy.

-Motion to hold public budget hearing at 6pm on October 21st made by Chairperson Legters. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

-Secretary Barbaro will post the notice on Facebook, ask about the sign up front and in the newspaper.

-This will be held in the community room to help accommodate any potential guests.

-Chairperson Legters mentioned the need to adopt a resolution to go over the tax cap if needed for 2025.

-Motion made by Chairperson Legters to approve the 2% tax cap override if needed for 2025. Seconded by Commissioner Breeze.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			

Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

-Chairperson Legters confirmed the interest from NY class year is now \$37,884.31.

Correspondence: Utica National Group Letter-Given to Commissioner Kachmaryk

-UR Thompson Healthworks information with new pricing on physicals.

-Culligan Newsletter

-Uline ad and book

Buildings: Nothing to report at this time.

Grounds: Nothing was sent in from Commissioner Duvall. Again it was noted he did not communicate a report ahead of time before the meeting.

Apparatus:

711:

- Driver side bottom doorstep bent exiting firehouse parking lot 7/26/24 (storm sewer)
- New step ordered 8/22/24 from Firematic.

712:

- Involved in MVA returning from mutual in W. Bloomfield 8/29/24
- Insurance collision information from NYS Police to Commissioners Legters & Kachmaryk 8/30/24
- Firematic at East Bloomfield Station 9/6/24 for visual inspection and start of repair estimate cost.
- Recommendation to start insurance claim process (email to Zach, John, Jeff K. 9/7/24)
- Truck will be out of service 4-6 weeks for repair work. Scheduling into mid-October.

751:

- Flatbed conversion completed. Thank you to 701 (Korbyn) and Ben Murnan for their work on the project.
- Truck to EV Warning Systems for additional emergency & scene lighting. Date TBD

- Sale/Listing of OEM truck bed. \$3,000. Commissioner Breeze to handle photos & listing online.

752:

- New 4- Gas meter installed. Thank you to Ben Murnan for the install.
- Foam system repair parts on order. Truck to Gorman (Elma NY) 8/26/24
- Thank you to Judd Rockcastle for making the trip to deliver the truck
- Truck returned 8/27/24. Repair work not completed due to staffing at repair facility
- Scheduled to go back for repair work week of 9/23/24

741: Nothing at this time.

70 Chief:

- Oil change, tire rotation & possible new brake pads scheduled for 9/24/24.

-Chief asked about the brush truck bed that is sitting on the property. He would like to see about listing it for sale maybe on Facebook Marketplace. Pricing was discussed and it was suggested to start at around \$3000 and work from there. Commissioner Breeze to work on this. Did discuss the back of the truck should be moved inside so no one can have free access to it.

-Motion to have the truck bed of 751 declared as surplus and sold on Facebook with price to start around \$3000.00 made by Chairperson Legters. Seconded by Commissioner Cavagnaro.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

-Steve Murnan asked for a point of interest to have Commissioner Breeze communicate with the board for approval of interest or if he would have to wait until the next

meeting. It was discussed that he should take no less than \$2,500 and can communicate via emails and texts with the board if needed.

Insurance: Accident on 8/29 discussed. Reminder this was the mutual aide call from West Bloomfield where the driver crashed into the back of the firetruck.

-Firematic gave estimate/cost, but claims need to be started with insurance. This would fall under West Bloomfields insurance. This would take 4-6 weeks to complete.

-Noted the under-support structure also took significant damage.

-When driven it can be felt there is damage. The side compartment doors are still able to open after some work.

-The driver of the truck that hit our fire truck had several DUI's and a failure to have on the interlock.

-Commissioner Kachmaryk has not been able to get clear communication with Utica. Joel Steele is not able to step in with the adjusters.

-Will need proof of it being a mutual aide call. The Chief was able to give Commissioner Kachmaryk the exact information right then and there for what is needed.

-During the drill tonight the tanker truck driver took off the side mirror of Assistant Chief Korbyn Simmons truck and scratched up the paint on his truck.

-The Chief mentioned this should be repaired as it's an emergency vehicle. This is between West Bloomfield and the driver at this point.

-The Chief said Dave from Firematic could maybe get a cost estimate for them.

IT Report: Nothing further at this time with Integrus.

Unfinished Business: With Commissioner Duvall absent and no report communicated per policy ahead of time to Chairperson or Secretary we are still waiting on updates for the snowplow contracts. Secretary Barbaro shared with the board when she emailed the meeting minutes and agenda she did ask in the same emails for the promised proposals from last meeting. These were stated to be sent out after the meeting in August and had not been sent.

-Bruce asked if the board had any more thoughts on the roof repairs, and gutter work in general since the last few months he has shown the board a few different cost estimates.

-The board reviewed the three main options and liked what VIP was offering for an estimate of \$1,900. It was noted the company was insured and had the equipment needed to get on the roof.

-Motion made by Commissioner breeze to move forward with VIP for the repairs.

Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

New Business: Former member Joann Long who moved to Pittsford is asking to either buy her boots or have her new fire department purchase her boots. They do not fit any other current members and are a size 6 medium.

-Board saw no problem with selling the now used boots to her to continue to use for \$50. Chief Koppmann will make an invoice and ensure it's paid to the Fire District.

-There is also a variety of things that should be declared as surplus. There are some older ice rescue suits, some older SCBA bottles, and old hose that did not pass testing. With a potential for more to not pass during tomorrow's scheduled hose and ladder testing. See below for the exact notes from Chief Koppmann.

Surplus Equipment:

- Used size 6M fire boots (Joann Long). Sell to Pittsford Fire District for \$50.00. Paid \$225.00 in 2019.
- Old ice rescue suits x 3 (leaking, not repairable)
- Low pressure SCBA cylinders x (old SCBA's)
- Any hose that does not pass hose testing

-Motion made by Commissioner Breeze for Chief Koppmann to declare any items he sees fit as surplus. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

-Ben Murnan also spoke with Commissioner Breeze about some other items that should be declared as surplus. He will be asked if he can create a list for next months meeting with Chief Koppmann.

Adjournment: Motion made by Chairperson Legters to adjourn. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

Meeting end time was 8:01 PM.

I, Heather Barbaro, secretary of the East Bloomfield Fire District, hereby certify that the attached minutes are true and accurate copies of minutes maintained by me in the ordinary course of business and as part of my role as secretary of the fire district.

Secretary

EAST BLOOMFIELD FIRE DISTRICT MEETING DATE:

Action Items:

PROJECT/PROBLEM	GOAL & DUE DATE	LEAD
Damaged siding, back of building, by mower too close	Being taken care of	Commissioner Kachmaryk
Loose Bricks around building	Being taken care of	Commissioner Kachmaryk

