

EAST BLOOMFIELD FIRE DISTRICT

Meeting Minutes

Date: November 18th, 2024

Meeting may be recorded for note keeping purposes with the number in attendance

Jeff Kachmaryk	Zach Legters	Ryan Duvall	Geoff Breeze*	John Cavagnaro
2024	2025	2026	2027	2028

- Denotes a commissioner filling out appointed year for previous commissioner who left.

Called to Order: Meeting to discuss the proposed budget was called to order at 6:34 pm.

Attendance:

	Present	Absent
Chairperson Zach Legters	X	
Commissioner Jeff Kachmaryk	X	
Commissioner Ryan Duvall		X
Commissioner Geoff Breeze	X	
Commissioner John Cavagnaro	X	

Chief Pete Koppmann __X__

Secretary Heather Barbaro __X__

Bruce Treat__X__

Additional guests: Steve Murnan__X__ Seth Jonas__X__ George Heissenberger__X__ Derek Legters__X__ Korbyn Simmons__X__

Public Comment: Seth wanted to share tonight he went to use the elevator in the building and ended up being trapped for almost 30 minutes. The generator did the test but even with Chairperson Legters switching power sources the elevator seemed to fail. Seth thinks the commissioners need to get that fixed right away, and the phone even in the elevator does not work. Chairperson Legters will have that phone looked into as well, as there is a phone line dedicated to make calls etc.

Fire Department: Nothing additional at this time from President Stuve Murnan except for compliments on the new enclosure for the trash bins/dumpster.

Minutes: Chairperson Legters asked the board if there were any changes or corrections needed to the past meeting minutes that were sent out via email. Seeing no changes it was approved per Roberts Rules.

Membership: Last month the committee was not able to formally meet due to a MVA call taking several of the members to the scene. However, there is a new application in, and the committee is going to try and meet soon.

-Abbey Miller has resigned from the fire department and her access will have to be adjusted to the building as she will still ride with the East Bloomfield Ambulance. Official date was 11/2/2024.

-Physicals handed in to secretary to file. These included physicals for Peter Koppmann, Gina Brown, Dick Watters, Derick Legters, Geoff Breeze, Bill Lang.

-Return to duty letter for George Heissenberger.

Chief's Report: Halloween was a great hit. There was 45 dozen donuts and 25 gallons of cider that the community enjoyed.

October 2024 Incident Report	Total
Auto Alarm	1
MVA	4
EMS Assist	3
Odor of Gas	1
Vehicle Fire	1
Odor Investigation	1
TOTAL	11

- 2024 Year-To-Date: **147**
- For comparison: 2023 Total calls to date: **126**

Events – Operations - Correspondence:

- Halloween @ Firehouse. Oct. 31st
- Bloomfield Christmas Tree Lighting. Dec. 1
- Ont. Co. Holiday Convoy: Dec. 7th.

Training:

November

4	CPR/AED Refresher Training	CES
11	Law Enforcement Vehicle & Equipment Familiarization	701
18	Truck Check	
25	Live Fire Training - Burn Building (Bristol FD Mutual Aid)	70

Equipment/Gear Repairs:

- Chiefs portable radios: Speaker mic recall. New mics received 10/30/24

Procurement:

Vendor	Description	Price	Qty.	Total
Jerome Fire equip.	Helmet Internals (liner, sweat band, ratchet cover)	80.28	6	481.68
TOTAL:				481.68

Procurement For Approval:

Vendor	Description	Price	Qty.	Total
	Super Vac Battery Fan	4,822.00	1	4,822.00
	Auto Crib-It (pair)	1,302.20	1	1,302.20
	SEEK Thermal Imaging Camera	603.00	5	3,015.00
TOTAL:				9,139.20

From Bruce:

Bruce showed three bigger items. Thermal Camera's by Fast Frame for \$3,015.00, Auto Crib-it set for \$1,302.00 and various sizes of fans and pricing.

- Bruce also showed the board pictures of the roof and gutter work that was done.
- End caps seem to be leaking.
- Guard placed to help with ice buildup.
- Ceiling in deconn room was looked into more with investigation starting from the top down. (Proctor was called to investigate potential roof leaks) Bruce has not seen any water in the buckets or standing water recently.
- George Heissenberger mentioned there are affordable sensors the district should invest in. They alarm when water levels rise. You can place one in the bucket etc. Commissioner Breeze mentioned how he has one that will even send an alert to his phone if he isn't home to hear the alarm.
- Bruce suggested heated rubber mats for the walkway where the members enter in for calls as a way to also help with any potential ice buildup.
- Chief Koppmann went over some videos of the three items he had Bruce look into and get pricing for. There is a more hand held version of the thermal imaging camera and he would like each chief to be supplied with one. The original camera in use for the department was \$17,000 when first purchased.
- Chief shared all of these items would be covered with the current budget for the Chief.
- The fan is battery operated, which allows department to continue to go in the more battery-operated route, and lighter weight. The Chief will reach out to Pierce about the cabinet build specifications and see which fan will work best size wise.
- Commissioner Cavagnaro asked how items are tracked for inventory of what is in the department. The Chief let the board know every 3rd Monday of the month while the commissioners meet, the department members do truck checks and test all equipment and inventory everything.

Procurement For Approval: Motion made by Commissioner Breeze to move forward with the purchase of the items as presented by the Chief and procurement officer Bruce for the total of \$9,139.20. Seconded by Commissioner Cavagnaro.

Votes	AYE	NAY	ABSTAINED	ABSENT
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Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

Treasurer's Report: The total for the bills this month was 43,137.48 before any additional bills.

Summary for General Fund: Additional bills that came in included:

- Frontier for \$198.87.
- VIP Gutters for \$1,994.
- Driveway Sealing for \$4,000.
- AS Enterprise for \$2,300.
- Johnston Paper \$163.08.
- Utica National for \$194.00.
- Step repair for 711 for \$1,103.50.
- Bob Johnson for \$387.06.
- Integris for \$6,440 (This was for 7 months at \$920)

The total for this month's bills is \$20,125.42.

-Motion to pay the bills made by Commissioner Breeze. Seconded by Commissioner Cavagnaro.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			

Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

Transfer from Gen. Fund savings to Gen. Fund checking: -Chairperson Legters made a motion to transfer over \$21,000 from NY Class to CNB checking to pay the bills.

Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

-NY Class earned interest for last month bringing the year-to-date total to \$45,497.54.

Correspondence: Fire Association Newsletter

- Empire Access Ad
- IRS withholding forms notice
- Utica checks dividend
- Chevy recall letter
- Capital Project notice for the school district
- Uline catalogs X4
- College courses offered flyer

Buildings:

R.L Powers is still being communicated with by Commissioner Kachmaryk. They have not been able to meet with him.

-West Fire is still having issues with the panel box.

Grounds: Commissioner Duvall was not present at this meeting and did not send the report to the Chairperson or Secretary per voted on protocol again this month.

-Noted the key to the dumpster area should be moved so it's not so public facing. Will put in stairwell by the garbage cans.

Apparatus:

711:

- Driver side bottom doorstep bent exiting firehouse parking lot 7/26/24 (storm sewer)
- New step ordered 8/22/24 from Firematic. New step installed 10/29/24

712:

- Truck will be out of service 4-6 weeks for repair work.
- Utica National Inspector at EBFD 1/4/24.
- Call from Progressive Insurance regarding the claim (info to Jeff, John, Zach 11/2/24)
- Truck to Firematic 11/11/24 for repair work (4-6 weeks to complete repairs)
 - WARD No Smoke Diesel Exhaust system
 - Needs new air piston to move valve
 - Needs new filer
 - May be able to have repairs included as part of insurance settlement

751:

- Truck to Bob Johnson Ford (Avon) 11/7/24
 - Rear brake caliper, NYS Inspection, tire rotation.
- Sale of OEM truck bed. \$2,000.00. Picked-up 10/31/24

752:

- Foam system repair parts on order. Truck to Gorman (Elma NY) 8/26/24
- Truck returned 8/27/24. Repair work not completed due to staffing at repair facility
- Truck to Gorman Ent. 9/23/24 for foam system repair
- Issue with new wiring harness.
- Truck returned 10/4/24 (foam system repair incomplete)
 - Incorrect calibration sensor. Correct sensor being sent. Gorman to install @ EBFD
- Gorman at EBFD 10/29/24 for sensor installation. Foam system repair not complete.

741: Nothing at this time.

70 Chief:

- Dead vehicle battery on 10/31/24 and 11/2/24
- Truck to Garber Chevrolet 11/4/24. Possible parking brake control module issue?
- New battery installed 11/4/24. Battery covered under warranty. Second battery since truck was new.
- Quote from EV Warning to install second battery and transfer emergency systems to second battery. \$1,711.38 (includes price of second battery \$251.00).

-With the second battery being installed recently Chief would like to set up a dedicated battery for all of the tools and electronics on board. He was given the above quote to do the work.

-Motion made by Commissioner Breeze to move forward with EV warning for the installation and set up for the second battery. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

-Noted truck bed that was sitting in the truck bay is now sold.

Insurance: From Chief Koppmann: Cancer insurance reporting paperwork to Commissioner Kachmaryk & Legters 10/26/24.

-There was a voicemail from Progressive and they are trying to pin the accident on the driver of the fire truck. They stated the brakes were used when not needed. Though the

driver who hit the firetruck was again intoxicated during the day and was not to be legally driving the car.

-Contacts with them have changed from voicemail to a later email with a different contact.

-Adjustor to be reached out to from Commissioner Kachmaryk.

-Joel Steele is trying to help where he can as our insurance representative.

-Cancer insurance is still being worked on.

-It was shared that Ben Murnan will often check the Pierce website for the upcoming new truck to see where we stand in the process and some numbers have been skipped. So Chief Koppmann will look into this and see where they are in the process of the truck.

IT Report: Noted Integris should be set now with the invoices. The cameras and access is being worked on, as well as key fob system.

-Chief Koppmann mentioned some issues with his printer.

Unfinished Business: List of surplus equipment in link & mezzanine

- Res-Q-Jack RJ3 Struts (replaced with APEX struts Sept. 2024)
 - Declare old struts surplus
 - Set of four new: \$9,600.00 includes rigging (chain, straps, clusters)

Item	Qty.	Price ea.	Total Price
Wire hook ratchet straps	2	44.00	88.00
Chain end ratchet straps	2	85.00	170.00
Snap hook ratchet strap	2	22.00	44.00
Clusters	4	44.00	176.00
J-Hook chain sling	4	115.00	460.00
Grade 80 chain assembly (15 ft.)	1	95.00	95.00
Pickets - 48"	2	95.00	190.00
Stakes - 20"	2	45.00	90.00
			1,313.00

- Set of four w/ rigging: \$9,600 less \$1,300 (rigging) = \$8,300/4 (\$2,075.00 ea.)
- Sell old struts for: \$1,250.00 ea. (\$2,500.00 pair)
- Chief Koppmann shared with the board the thought to list the old struts after declared surplus and list them for \$2,500 for the pair or \$1,250 per strut.

Motion to declare the struts as surplus and sell as a pair for \$2,500 or alone for \$1,250 made by Chairperson Legters. Seconded by Commissioner Breeze.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

-Chairperson Legters asked if the board members had a chance to look over the email, he sent last month in regard to his duties as it needs to be split up when he moves. It was noted none of the board members read his email at that time.

-Organizational meeting date was set for January 8th at 6:30 pm. Reminder the agenda is fixed and will be sent out.

New Business:

-Chief Koppmann shared with the board the DEC grant is coming up again. The department is the one to apply and the district has in the past reimbursed the department. The grant is up to \$5,000 and the district would reimburse for ½ as is has done in the past. This is done every year and the department either gets the grant for the year or earns more points for the following year.

-Motion to apply through the fire department with the district to reimburse \$2,500 made by Chairperson Legters. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT

Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

-Commissioner Breeze just wanted to note the salt delivery for water softener came in the other day.

-Chief Koppmann shared the original plan to apply for the SCBA grant as a joint operation with surrounding departments. However, Victor is going with a different brand than our department. Years back a committee went through the various options and MQSA fits our needs better.

-Suggested to apply for our own SCBA grant through AFG. Chief would be the one to apply for this grant with some help from Chairperson Legters. In the past he has written grants for items in the department with Jack Harrington.

-Noted the new SCBA's would be up to the NFPA standards. Note the date of the grant is fast approaching and is December 20th. This grant would have a few spare air packs in the department for training use as well.

-Motion to move forward and write the grant for the upcoming due date in December made by Chairperson Legters. Seconded by Commissioner Cavagnaro.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

-Commissioner Breeze mentioned there was another salt delivery the other day and they should be on track with that again for the water softener.

Adjournment: Motion made by Chairperson Legters to adjourn. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

Meeting end time was 8:12 PM.

I, Heather Barbaro, secretary of the East Bloomfield Fire District, hereby certify that the attached minutes are true and accurate copies of minutes maintained by me in the ordinary course of business and as part of my role as secretary of the fire district.

Secretary

