

EAST BLOOMFIELD FIRE DISTRICT

Meeting Minutes

Date: May 20th 2024

Meeting may be recorded for note keeping purposes with the number in attendance

Jeff Kachmaryk	Zach Legters	Ryan Duvall	Geoff Breeze	John Cavagnaro
2024	2025	2026	2027	2028

Called to Order: Meeting was called to order at 6:30 pm. Meeting was held in the Commissioner's office.

Attendance:

	Present	Absent
Chairperson Zach Legters	X	
Commissioner Jeff Kachmaryk	X	
Commissioner Ryan Duvall		X
Commissioner Geoff Breeze	X	
Commissioner John Cavagnaro		X

Chief Pete Koppmann __X__

Bruce Treat __X__

Secretary Heather Barbaro __X__

Additional guests: Steve Murnan_X__ George Heissenberger_X__

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Public Comment: No public comment at this time.

Fire Department: Nothing to add in at this time.

Minutes: Chairperson Legters asked the board if there were any changes or corrections needed to the past meeting minutes that were sent out via email. Seeing none it was approved, per Roberts Rules.

Membership: From the Chief: Draft policy for the stipend and what it would entail is still being worked on. The district would then have to review it once completed.

-Would have to be a member in good standing and reminder this would not be coming from the districts budget. However, once the money is gone from the program its gone.

Chief's Report:

April 2024 Incident Report	Total
EMS Assist	2
Chimney Fire	1
Auto Alarm	1
Vehicle Fire	2
Mutual Aid Fill-In/Stand-BY (Honeoye, E. Bloomfield – Eclipse)	2
Mutual Aid – Smoke in the structure (W. Bloomfield)	1
TOTAL	9

-2024 Year-To-Date: **59**

-For comparison: 2023 Total calls to date: **55**

-Chief also looked in the records and saw this was the first time in 7 years there was a single digit response for the fire department.

Events – Operations - Correspondence:

- Ont. Co. OEM has submitted grant application for Mobile Data Terminals (MDT). One unit per Dept. \$10K ea. Early 2025 notification of award.

Training:

- Live fire training conducted 4/29/. Bristol, Cheshire & Honeoye FD mutual aid
- Chief said he had about 28 interior firefighters participating overall.

Equipment/Gear Repairs:

- Rotary saw repair/tune-up. Victor Power Equipment 4/26/24. Retuned: 5/3/24
Total: \$81.42

Testing/Maintenance:

- Breathing Air Compressor maintenance:
 - Last maintenance - 2020
 - Oil change, air filters, and air quality test. \$596.00 First Out Rescue Equipment.
 - Service completed 4/26/24

- Alternate Ladder Testing Vendor:
 - Steve Spears - Fire Service Safety Testing (testladders.com)

Procurement: Bruce provided a chart with 7 items listed. They were all purchased as they were under the \$500.00 threshold.

-Procurement Officer Bruce noted PO's given for items 5-7 on the chart.

-Stove venting system taken care of.

Vendor	Description	Price	Qty.	Total
MES	Forcible Entry Tools (Training Prop)			943.90
Lowes	Field Decon Kit Parts (soap, brushes, hose)	82.78	1	82.78
Harbor Freight	12" Tool Bag (Rescue Chain Storage)	7.99	1	7.99
MES	14" x 1" Arbor 12 tooth roof vent blade	95.00	2	190.00
First Out Rescue	1.5" Female x 3/4" GHT hose adaptor	15.00	1	15.00
First Out Rescue	Responder Decon Wipes (16 per carton) 4 Cartons	3.85	5	19.25
First Out Rescue	SCBA Fill Station Fill-Whip Hose	118.00	2	256.00
First Out Rescue	1.5" Male adapter mounting plate	22.00	1	22.00
BRYX	Annual Station Board Subscription	250.00	1	250.00
Home Depot.	18V 6-Port Milwaukee Battery Charger	129.00	1	129.00
TOTAL:				\$1915.92

Procurement from Chief: The Chief shared there are now deacon buckets set up in the trucks, they are 5-gallon buckets, have a garden hose and adapter as well as deacon wipes for the face and skin.

-Bryx annual system costs of \$250 would be billed out and sent to Chairperson Legters.

-6 port battery charger was purchased as well.

-Procurement Officer Bruce also brought up to the board and his role here now that its been over a year. With him being asked to continually handle maintenance around the

building and setting up dates of availability which was not in his role, and something he brought up months ago that didn't change he wanted to discuss his role again.

-He asked for a raise to increase his monthly pay from \$175 to \$200 and to just focus on the procurement and the role he signed up to do in the first place.

-Executive session called at 6:45pm.

-Executive session ended at 6:52 pm.

-Chairperson Legters made a motion to increase the rate for Bruce as procurement officer from \$175 a month to \$200 starting next month with the note there would be less of the in-house maintenance requests for setting up and back to his original role of procurement. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze				X
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

-Noted the D.E.C grant invoice was coming to the district as well.

2023 DEC Wildland Fire Equipment Grant:

- Purchasing complete 4/26/24
- Grant close-out with DEC Ranger: 5/3/24
- Invoice from Fire Dept. when payment is received from NY State

-The Chief would like a chainsaw for roofing and the cost was just \$5 over the \$500 threshold so it would need approval.

Vendor	Description	Price	Qty.	Total
First Out Rescue	Battery Chainsaw Roof Vent conversion Kit	505.00	1	505.00
First Out Rescue	Bolt Cutter Mounting Kit	51.95	1	51.95
TOTAL:				505.00

Motion made by Commissioner Kachmaryk to purchase the roof chainsaw for \$505.00. Seconded by Commissioner Cavagnaro.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze				X
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

Treasurer's Report: Chairperson Legters went over the bills. One thing to note that was at a higher cost this month was the Motorola radios for the estimate of \$34,000.00.

Summary for General Fund: Estimated cost for the bills is \$67,857.72.

- Additional bills included \$190 for Municipal Emergency Services for roof blade.
- \$350 for Parrish and Brassie.
- \$1,126.34 for Integris. (This was several little things that they finally compiled into one total)
- \$8.25 for mileage reimbursement for Bruce.

The new total for the bills is \$69,532.31.

Motion made by Commissioner Kachmaryk to pay the bills. Seconded by Commissioner Cavagnaro.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze				X
Commissioner Jeff Kachmaryk	X			

Commissioner Ryan Duvall				X
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The motion passes.

Transfer from Gen. Fund savings to Gen. Fund checking:

Motion made by Chairperson Legters to move \$68,000.00 from NY class to CNB to pay the bills. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze				X
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

- Chairperson Legters noted for the budget most line items seemed to be on track for the year.
- NY Class year to date has earned an interest amount of \$19,222.16.
- Solution One has an outstanding check that has not been cashed since February.
- Chief confirmed since the radios are coming out line items would be adjusted to reflect this. Also noted this was approved for purchase last year.
- Decided a little early to have the budget meetings for the first date of July 17th at 6pm. Heather will email and text out the full board since two were not able to make the meeting.

Correspondence: Granger-Lighting catalog

- AARP letter with special offer
- Spectrum
- Fire Commissioners Newsletter
- Uline Catalog
- Red Cross informational packet for June 10th event

Buildings: George Heissenberger mentioned several loose bricks on the outside of the building that has been mentioned in the past. One is be the wall where the Diamond T is parked. He shared with Commissioner Kachmaryk where others were as well. The Commissioner will work on this for the district. Also noted its by the EMS entrance as well.

From the Chief:

Extinguishers:

- Missing extinguisher in link by elevator machinery room
- Need five extinguishers for Chief's (10 lb. ABC) - Exchange
- Two extinguishers not found on 752 were exchanged.

-Bruce will contact and reach out but give Chief's number for further contact.

-Chief would like to add two additional 10-pound extinguishers as well. Bruce will look up and give pricing for the next meeting.

-Commissioner Legters said there seems to be no seal by the gutters it is coming out by the downspout, doesn't seem to even be going into the gutter. Suggested to have Graves look into this.

-Siding is still being worked on by Commissioner Kachmaryk.

-Floor polishing discussion to be continued. Bruce to reach out to Ace handyman and see if they can set up a time to talk with Chairperson Legters to see about floor polishing.

Grounds:

Apparatus: 711: To Firematic 4/22/24 for annual maintenance. Returned: 4/26/24

- Battery rescue tool purchase (Oct. 2023) approved for \$32,220.00.
 - Included estimated cost for slide-out shelf: BFC-320 cutter & TLS-50 Ram (hose tools)
- Purchase price of battery rescue tools: \$29,935.00
- Balance remaining after battery tool purchase: \$2,285.00.
- Installation of slide-out equipment tray in rear compartment (see attached quote) \$1,500.00
- Savings/Under Budget: \$785.00

712: Passenger side main intake valve rebuilt and roof ladder bracket (Firematic).

741: Nothing at this time.

752: Scheduled to go to Gorman (Elma NY) 5/28/2024 for pump & foam system repair

751: New forestry hose & portable battery scene light installed (DEC Grant)

70 Chief: NYS inspection 5/6/24. Garber Chevrolet

-Chief noted there is more work to be done on 752 not pumping in pressure mode. He will need a chase driver to take this to Firematic. Also shared the tray fabrication is in the floor and mounted and can be repurposed and change the direction.

-Ben Murnan came into the meeting with truck insurance cards that have expired. Commissioner Kachmaryk shared that according to Joel who handles our insurance fire trucks are exempt from having them, but he will look into it more.

-Firematic quote was \$1500 for the tray fabrication before and now is cheaper. It was approved before but he would like to have another approval to move forward.

Motion made by Chairperson Legters to move forward with this project. Seconded by Commissioner Cavagnaro.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze				X
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

-The Chief also shared the trucks were not returned in the best shape. Many issues with items being damaged or not returned as it was dropped off. The ladder bracket was just missing, truck items moved, no oil/low oil level on another. And active air leaks not being fixed. Chief hoped this would have improved with the ownership change however it has not.

-George Heissenberger wanted to share that the tire changing calendar the district has stuck to has proven to be important. He read another article about another department out by Corning that lost a tire and nearly rolled.

Insurance: The cancer insurance information was finally communicated to Joel Steele. The only clear guideline they seemed to need was on the initial physical it needs to have bloodwork checking for cancer. Then after that is not needed. After this the records would be kept.

-The policy would need to have the change for the bloodwork and then all members would have to get this done to establish the foundation.

-It was confirmed per our policy drug testing was not in the policy.

-Secretary asked and confirmed current members would need to get the blood work and the district would cover this.

-The policy will need to be updated and all members would need the bloodwork for this coverage to take place.

IT Report: Commissioner Breeze was not at this meeting, but he said there was nothing new or additional to report at this time. (He sent in the report prior to the meeting)

Unfinished Business:

From the Chief:

OSHA 1910.156 Emergency Responder Rule

- Comment period extended until June 21, 2024
- We are doing most of the proposed changes to some extent
- Legal advice/guidance will be needed when rule takes effect. Significant expense!
- Access to NFPA Standards will be needed.
- In-person meeting/discussion:

Elba Fire Company, May 30th, 7:00 pm
4 South Main Street.
Elba, NY 14058

- Notification of Chief's truck to meeting (out of county travel)

-Chairperson Legters shared a 5 page rough draft response He would like to submit it to the website to get the districts response and how it would affect our town.

-Copies were handed out and with the missing commissioners this would be emailed out for everyone to read and sign.

New Business: Grease traps should be done. Bruce will reach out to get initial contact and pass to a commissioner to set up time if needed to be there on site.

-Graves to give a gutter estimate.

-The board was contacted for potential use of a drive through food pantry resource. The logistics even quarterly would be hard to do and hinder response times and have large traffic on site. The amount of volunteers and resources needed is not feasible at this time.

Adjournment: Motion made by Chairperson Legters to adjourn. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze				X
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

Meeting end time was 8:16 pm.

I, Heather Barbaro, secretary of the East Bloomfield Fire District, hereby certify that the attached minutes are true and accurate copies of minutes maintained by me in the ordinary course of business and as part of my role as secretary of the fire district.

Secretary

EAST BLOOMFIELD FIRE DISTRICT MEETING DATE:

Action Items:

PROJECT/PROBLEM	GOAL & DUE DATE	LEAD
Floor Polishing	Still being looked into	Commissioner Duvall
Damaged siding, back of building, by mower too close	Being taken care of	Commissioner Kachmaryk
Loose Bricks around building	Being taken care of	Commissioner Kachmaryk

