

**EAST BLOOMFIELD FIRE DISTRICT**

**Meeting Minutes**

**Date: March 18th 2024**

**\*Meeting may be recorded for note keeping purposes with the number in attendance\***

Jeff Kachmaryk	Zach Legters	Ryan Duvall	Mike Long	John Cavagnaro
2024	2025	2026	2027	2028

**Called to Order:** Meeting was called to order at 6:30 pm. Meeting was held in the Commissioner's office.

**Attendance:**

	Present	Absent
Chairperson Zach Legters	X	
Commissioner Jeff Kachmaryk	X	
Commissioner Ryan Duvall	X	
Commissioner Mike Long	X	
Commissioner John Cavagnaro	X	

Chief Pete Koppmann \_\_X\_\_

Bruce Treat\_\_\_\_\_

Secretary Heather Barbaro \_\_X\_\_

Additional guests: Seth Jonas\_X\_\_Derrick Legters\_X\_\_Steve Murnan \_X\_\_(Joann Long came in later)

**Public Comment:** Nothing formal at this time, but secretary Barbaro let board know someone reached out on the Facebook to offer to bring cookies to the next meeting for the commissioners.

**Fire Department:** Noted Recruit NY is coming up on April 13<sup>th</sup> and the truck bay would be used. Potential time of maybe 10-2pm.

President of the department, Steve Murnan reminded the board they were in charge of the trash since January and asked if someone has been taking care of this. Bills have been sent but things have been piling up. Noted they need to be out by Tuesday.

-Commissioner Long suggested that one of the 80 active members could help take it out.

-Chairperson Legters suggested each commissioner take turns on a Monday night to help out.

-Commissioners Long and Duvall both agree the members should do this.

-It was shared with the board that most of the things piling up is boxes from equipment purchased from the district.

-Noted to move to later in the meeting at this time.

**Minutes:** Chairperson Legters asked the board if there were any changes or corrections needed to the past meeting minutes that were sent out via email. Seeing none it was approved, per Roberts Rules.

**Membership:** There were many members that took advantage of the physicals being done this past weekend at the Ionia Fire Department.

-Member Joyce Koppmann also handed in a physical.

-Heather and Chief Koppmann went to the teen drop in center this past Friday and met with some teens as part of a community outreach and recruitment opportunity. Noted it is a great program for our teens to go from 2-7pm to teach them life skills and help them.

**Chief's Report:**

<b>February 2024 Incident Report</b>	<b>Total</b>
EMS Assist	7
Weather Problem	2
Wire/Pole Problem	2
Tractor Fire	1

MVA	2
Automatic Alarm	1
Smoke Outside	2
Public service – Lockout	1
Cancel Enroute	1
<b>TOTAL</b>	<b>19</b>

2024 Year-To-Date: **40**

For comparison: 2023 Total calls to date: **29**

**Training:**

- Annual PESH required training completed 2/26 (Haz-Mat/BBP), 3/24 (WPV, SHP)
- Annual SCBA required skills training completed 3/11

**Equipment/Gear Repairs:**

- Turnout coat (Simmons), Bunker Pants (P. Koppmann) to Turnout Express 3/15/24 for repair

**Testing/Maintenance:**

- Breathing Air Compressor maintenance:
  - Last maintenance - 2020
  - Oil change, air filters, and air quality test. \$596.00 First Out Rescue Equipment. Date: TBD

-PESH, OSHA, BBP and Sexual Harassment training was all done. Some members still need to complete.

-Annual SCBA training also completed.

-Noted Korbyn and Chief had their gear sent out.

-Breathing Compressor needs oil change. First Out Rescue would be able to complete this and do the testing for \$596.

-When Chief reached out to Bower they declined as it was not their compressor.

-Motion to move forward with First Out Rescue for the total of \$596 for the changing of oil and testing made by Commissioner Duvall. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			

Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**Procurement:** Bruce is out of town this month. No report was sent over from him.

**Procurement from Chief:** 2023 DEC Wildland Fire Equipment Grant:

- Purchasing in process.
- Fire District approved reimbursement to Fire Dept. for purchases.

**Treasurer's Report:** The total for the bills this month was \$17,500.99.

**Summary for General Fund:** Chairperson Legters went over the report for the board. It was noted the back flow valve was still leaking. Email was sent to Mike and when he reached out they said it really needed to be replaced instead of repaired.

-Some additional bills for this month included:

- 1) Culligan Water for the total of \$189.48.
- 2) Martin Electrical for the total of \$287.00.
- 3) Otis Elevator for the total of \$1,500.00.
- 4) Solution One for the total of \$3,570.00.

-This brings the new total for the bills to \$23,047.47.

Motion made by Commissioner Kachmaryk to pay the bills. Seconded by Commissioner Long.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			

Commissioner Ryan Duvall	X			
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The motion passes.

**Transfer from Gen. Fund savings to Gen. Fund checking:**

Motion made by Chairperson Legters to move \$24,000 from NY class to CNB to pay the bills. Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Noted there are a few outstanding checks that still need to be cashed.

-Rich was spoken to from EFPR and they are getting started on the new audit.

-AFR report was submitted by the March 1<sup>st</sup> deadline.

-NY class has made \$8,654.22 in interest year to date.

**Correspondence:** Ad for the Canandaigua Lady

-Old Smokey Evacuation ad

-Dept. of Labor for unemployment insurance-given to Commissioner Kachmaryk

-Newsletter from Fire District Association

-Culligan Water ad

-Recruit NY ad

-EMS order book

**Buildings:** Martin Electric came, and the breakers seemed ok. They thought water and trucks had worn sensors.

-Shore power box to be resealed. This will be added on the Firematic to do list.

-From the Chief: North gutter freezing/ice.

- Ice creates hazard for responders entering/exiting station.
- Falling ice and slip & fall injuries.

-This issue seems to be continually ignored despite it being brought up multiple times over the years and more importantly in past months. The Chief asked the board when this issue would be addressed.

-Commissioner Long said he has been hearing it was an issue for the last 10 years.

-Chief reminded them of slip issues and falling ice from buildup. He asked if the roofers mentioned anything about the recent work that was done.

-Commissioner Duvall added there was no solution based on how the roof comes together. He doesn't see a solution besides maybe an awning.

-Commissioner Long suggested some sort of porch to get built over that area.

-Discussed heat coil and how the gutter is frozen solid.

-Derrick suggested Graybar or other solutions that have longer heat tape coil. He will share with Commissioner Long to help with a potential solution.

-Chief fell 3 weeks ago and while he is ok it leaves the district open for potential lawsuits if they don't act. First responders do not have time to stop and salt, especially our EMT's who are responding to time sensitive calls like trouble breathing etc.

-Noted the truck bay building was discounted, which did not match the original architecture planned.

-President Murnan shared how the original building outlay was going to be different.

-Commissioner Kachmaryk thought a barrier, or some type might help.

-Commissioner Duvall suggested a covered walkway might be one of the better solutions.

-Commissioner Long to work on ideas and follow up with the board.

-Noted Solution One did the fire extinguisher inspections but they did miss some. The Chief tried to confirm if the commissioners let them in or if they had a fob. No commissioner met with them so they must have a FOB, or someone let them in.

-Several were missed for the inspection, and one extinguisher is completely missing now. This will be followed up on.

**Grounds:** Lakeview got back to Commissioner Duvall, and they were not interested at this time.

-Wyatt Conklin is still interested in the side wall rebuild and that estimate was for \$8,240.

-RJ Landscape had an estimate for rebuilding and restacking for \$7,000.

-Commissioner Duvall said when talking with Wyatt they were confident they could start the very next day. RJ said it would be worked into their schedule over the season.

Commissioner Duvall suggested Wyatt. Wanted to also add that month would be best spent to also change the flow pattern of wall to catch in the basin.

-Noted Wyatt Conklin's estimate did include glue and he felt Wyatt would do a good job.

Motion made to move forward with Wyatt Conklin for the front and back walls including drainage for \$8,240 made by Commissioner Duvall. Seconded by Commissioner Long.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Commissioner Duvall working on driveway sealing quotes. So far, he has reached out to Western Sealers and Western NY Sealers.

-Noted the lawn will be the same contract write up as the previous year. He feels we should be fine posting to the website, sign out front and Facebook page for interest. He wanted to save money and not post in the Daily Messenger. The legality of this was discussed and noted it should be ok.

-Secretary Barbaro asked for the hard deadline of when this would be sent to her as last month, she was told something would be sent and it took nearly a month for the response which could have limited interest on getting quotes. Commissioner Duvall said he would have it done by Wednesday March 27<sup>th</sup> due to a busy weekend ahead.

-Commissioner Duvall asked about the door by Diamond T and to have it blocked by cones.

From the Chief he noted:

**Extinguishers:**

- Missing extinguisher in link by elevator machinery room
- Need four extinguishers for Chief's (10 lb. ABC)
- Two extinguishers not found on 752 were exchanged.

**Apparatus:**

**711:** Nothing at this time.

**712:** Nothing at this time.

**741:** Nothing at this time.

**751:** Nothing at this time.

**752:** Possible bad tank-to-pump valve. Contacted Firematic 2/19 & 3/14 to look at it.

**70 Chief** – Service parking brake warning light. Repaired by Garber Chevrolet 2/27. Warranty repair.

**2024 Annual Maintenance and Pump Testing.**

- Fire District has used Firematic (Churchville) in the past.
- Commissioner Cavagnaro to solicit bids.

-Commissioner Cavagnaro gave everyone on the board a great apples to apples comparison of the different maintenance options. Noted that Firematic had better options and the closer proximity was a bonus.

-Chief suggested the full maintenance plan.

-Commissioner Cavagnaro did ask if the past budgets seemed on point for where Firematic was presenting. It was confirmed it was and future budget was planned to help accommodate.

-Commissioner Cavagnaro asked about communication with the board if maintenance does go over a threshold. Confirmed emails and texts amongst the board members.



-Commissioner Duvall suggested anything over \$2,000 per truck should go to the board for approval.

Motion made by Commissioner Cavagnaro to move forward with Firematic for the maintenance agreement of \$16,460.00 to cover 711,712, 741, 751, and 752. And anything over \$2,000 would go to board to discuss. Seconded by Commissioner Long.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-The Chief noted it will usually happen all in the same week for maintenance.

**Insurance:** From the Chief: Reminder the Fire District needs to report any/all workplace injuries for 2023 to satisfy NYS PESH reporting requirements.

-Member Jim Barden reminder of the incident that occurred November 11<sup>th</sup>, 2023, as he was transported, it is now being fought and there is a date to be determined that the county will not pay. Noted the nurse may have chosen the wrong insurance. Since the county does not want to pay there will be a hearing and Chief Koppmann suggested a member of the commissioners go to be there and call Pinsky.

-Noted there was a follow up to the cancer coverage by Commissioner Kachmaryk with Joel Steele. There would need to be proof of no pre-existing cancer for exterior members.

-Joel was at the suggestion of why not just cover the exterior members and do the coverage.

- Commissioner Kachmaryk said its in the best interest for the district to cover every member.
- Commissioner Duvall said to just keep track on the physicals in some way to help with the pre-existing cancers etc.
- Chief Koppmann told the board they will need to sit and streamline the physicals and requirements as primary care doctors notes saying “fit and cleared for active duty” are allowed. Shared policy to have a physical is once a year and those who are interior do a fit test and are a little more involved.
- Commissioner Duvall suggested to maybe going back to requiring blood work to test for cancers.
- Chairperson Legters said there should be a policy review next month. This will be added to the agenda for April.
- Commissioner Kachmaryk to follow up with Steele Agency for requirements and will talk with Occustar and Healthworks. Additionally, costs would be considered.

**IT Report:** From Commissioner Long note the completion of the following:

- Patching Platform (updates)
- Endpoint Detection and Response (provides continuous endpoint monitoring and analytics to quickly evaluate and respond to cyberthreats)

In Progress

- Firewall – waiting on switches prior to install
- Internet Security and Content Filtering – scheduled for this week or next
- MFA for 365 – still waiting on people to enroll before we move forward.
- Lack of MFA could result in loss of access to District computer, Ethernet network, & email.
- Could send personal phone numbers to Integris, but better if each does it
- Migrate email to Microsoft 365 - possibly next week.

**Unfinished Business:** Noted the building management position was now a moot point due to the roles divided up amongst most of the commissioners

From the Chief: AFG Grant: (SCBA's)

- Current SCBA's purchased new in 2010 (NFPA 1981 - 2007 Ed.)
- NFPA 1981 Editions: 2007, 2013, 2019 (current)
- Next addition of NFPA 1970 (early to mid-2024)
- Decision to wait for new NFPA Standard and most current SCBA's.
- Will pursue grant in late 2024/early 2025.
- SAM.gov and GO.FEMA.gov accounts have been updated/re-activated.

-Chief now has all of the passwords and Chairperson Legters and Secretary Barbaro can help reactivate logging in from time to time, so it does not lock out again.

**New Business:** Discussion on the new training reimbursement programs for BEFO, IFFO, Incident Command and Fire Officer One. Noted a policy would need to be drafted. District needs to take this on.

-There is a website with more information that the Chief provided the board with.

-Noted it is a simple form and it is state funded so there is no cost to the district/taxpayers.

-Chief Koppmann will work on draft policy with the membership committee then submit it to the district.

Presentation to the board and guests in attendance from the Chief. The following notes were sent with details:

#### **OSHA 1910.156 Emergency Responder Rule**

- NY State (NYS) is an OSHA Plan State. NY is 1 of the 29
- Volunteer FF's in NYS are considered employees (workman's comp benefit)
- Administrated by NYS Public Employee Safety & Health (PESH)

#### **OSHA 1910.156 Emergency Responder Rule**

- Replaces current Fire Brigade Standard circa 1980
- Published in the Federal Register on February 9<sup>th</sup>, 2024
- Currently in a 90-day comment period ending May 6<sup>th</sup> 2024
- OSHA could adopt the regulation as written (6-24 months to fully comply)
- NFPA Standards are consensus standards (i.e. industry best practices)
- 22 NFPA Standards incorporated by reference (IBR) into new OSHA Regulation
- IBR NFPA Standards would now carry the weight of law.
  - Any place an NFPA standard says "shall" or "will" would be mandatory
  - Over 1,500 "shall or will" in the IBR NFPA Standards

#### **Examples:**

- NFPA 1971 - 10-year Turn Out Gear (TOG) replacement. Not able to use TOG after 10 year life span.

- NFPA 1977 – Wildland FF. Use of Structural FF gear prohibited.
- NFPA 1951 – Technical Rescue Standard (training & gear)
- NFPA 1021 - Must meet NFPA. Asst. Chief must be Fire Officer II
- NFPA 1021 - Chief Officer must be Fire Officer III (NYS Fire Academy only).
- Smoke alarms w/ battery backup in “sleeping quarters”. Ready room used as a bunk room.
- Carbon monoxide detectors in all “living areas”

**Administrative Time Estimate:**

- 750-800 hours of admin & implantation time in the first year.
- 250-300 hours annually thereafter

**Training:**

- Awareness training on ALL hazards that we can/will/might respond to.
- Fire Officer qualifications & classes
- Physical fitness training requirement (standard reads as though certified trainer will be needed)
- Failure to meet standard could result in “uninsurable” status.
- Potential loss of members due to training requirements. No “grandfather clause”

**Implementation:**

- We are doing most of the proposed changes to some extent
- Legal advise/guidance will be needed when new rule takes effect. Significant expense!
- Access to NFPA Standards will be needed.

-Noted the big date for the next meeting on this is May 6<sup>th</sup>.

-Garbage removal was discussed again briefly.

-Commissioner Duvall asked how much garbage is really generated. Shared with the board whenever items are purchased from district there is garbage/recyclables that do pile up. This is mainly again from district shipments.

-Noted the trash bin that gets used in the ready room for the department is already being taken out by members.

-Chairperson Legters has offered to help take out the garbage for the time. Secretary Barbaro can help if needed as well if she is there for drill etc.

**Adjournment:** Motion made by Commissioner Long to adjourn. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT

Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Meeting end time was 9:08 pm.

I, Heather Barbaro, secretary of the East Bloomfield Fire District, hereby certify that the attached minutes are true and accurate copies of minutes maintained by me in the ordinary course of business and as part of my role as secretary of the fire district.

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Secretary

EAST BLOOMFIELD FIRE DISTRICT MEETING DATE:

Action Items:

<b>PROJECT/PROBLEM</b>	<b>GOAL &amp; DUE DATE</b>	<b>LEAD</b>
Floor Polishing	Still being looked into	Commissioner Duvall
Gutter issue – clean & possible update /porch covering	Looking into	Commissioners Long

Damaged siding, back of building, by mower too close	Being taken care of	Commissioner Kachmaryk