

EAST BLOOMFIELD FIRE DISTRICT

Meeting Minutes

Date: June 17th 2024

Meeting may be recorded for note keeping purposes with the number in attendance

Jeff Kachmaryk	Zach Legters	Ryan Duvall	Geoff Breeze	John Cavagnaro
2024	2025	2026	2027	2028

Called to Order: Meeting was called to order at 6:30 pm. Meeting was held in the Commissioner's office.

Attendance:

	Present	Absent
Chairperson Zach Legters	X	
Commissioner Jeff Kachmaryk	X	
Commissioner Ryan Duvall		X
Commissioner Geoff Breeze	X	
Commissioner John Cavagnaro	X	

Chief Pete Koppmann __X__

Bruce Treat__X__

Secretary Heather Barbaro __X__

Additional guests: Steve Murnan_X__ Derek Legters X__Joyce Koppmann (later in the meeting) X__

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Public Comment: No public comment at this time.

Fire Department: Nothing to add in at this time.

Minutes: Chairperson Legters asked the board if there were any changes or corrections needed to the past meeting minutes that were sent out via email. Seeing none it was approved, per Roberts Rules.

Membership: Jim Barden paperwork given to Secretary Barbaro to file. Was checked out for vitals by the medics and CES billed his personal insurance. Chief Sproul over at CES is going to take care of this on his end.

Chief's Report:

May 2024 Incident Report	Total
EMS Assist	2
Smoke in Structure	1
Auto Alarm	4
Tree Down	2
Vehicle fuel Leak	1
MVA	3
Wires Down/Arcing	3
TOTAL	16

-2024 Year-To-Date: **75**

-For comparison: 2023 Total calls to date: **70**

Events – Operations - Correspondence:

- 5/23/24 – Provided fire truck escort to BCS Special Olympic athlete's
- 5/25/24 – Provided fire truck escort to BCS girls softball team (Sectional win)
- 6/5/24 – Provided fire truck escort to BCS girls softball team (NY State championship)
- 7/27/24 - Bloomfield Historical Society Car Parade. Providing traffic control for car parade.

Training:

- June 2024 – Water Supply: Hydrant operations and rural water supply (tankers & portable ponds)

Equipment/Gear Repairs:

Testing/Maintenance:

□ 5/7/24 - Solution One. Extinguisher's & sprinkler system test

Chief made the board aware that on Saturday evening the ambulance housed at the department and two of the members were in an accident on 5 and 20. They are ok! The sun glare caused the incident and driver Bill Smith did all he could to keep rig upright. He was transported to Thompson and passenger and medic Gina Brown was transported to Strong Hospital. Both are home and looking forward to getting cleared in the next day or so.

-Chief brought up the fire department was on scene for over 8 ½ hours and when he asked for DOT help with road closure signs, he was denied the help. He will be following up on this.

2023 DEC Wildland Fire Equipment Grant:

- Purchasing complete 4/26/24
- Grant close-out with DEC Ranger: 5/3/24
- Invoice from Fire Dept. to Fire district 6/8/24

Procurement: Bruce wanted to share grease traps done. It was \$300. Additionally, he will be meeting with a floor vendor.

-There was a quote from Graves for a roof repair of \$585. For the gutter it was \$885.

-Noted gutters need a big change, one corner needs major attention. Chairperon Legters again showed a video of water just pooling over instead of going down drain.

-Commissioner Breeze would like to get a replacement quote or a bundled deal quote from Graves.

-Steve Murnan suggested to reach out the "The Gutter Guys" in Canandaigua as he has seen their truck and seen them around town.

Procurement from Chief:

Vendor	Description	Price	Qty.	Total
First Out Rescue	Battery Chainsaw Roof Vent conversion Kit	505.00	1	519.89 (w/shipping)
First Out Rescue	Bolt Cutter Mounting Kit	51.95	1	51.95
Harbor Freight	Storage Bag & 3-In-1 Oil	30.48	1	30.48
Solution One	Extinguisher (10 lb., ABC) - New	130.00	1	130.00

Solution One	Extinguishers (20 lb. ABC) - New	160.00	1	160.00
Solution One	Extinguishers (20 lb. ABC) – Re-Charge	145.00	1	145.00
		TOTAL:		\$1,037.32

Treasurer’s Report: Chairperson Legters went over the bills. Total before additional bills was \$28,720.59.

Summary for General Fund: Chairperson Legters noted \$12,967.43 of the total above is for Integris. Invoices not being sent together and are being sent with tax despite numerous communications on how district is tax exempt.

- Contract end date needs to be looked into.
- Bruce mentioned the importance of PO's.
- Noted there was a 3 year sign up deal that also needs to be looked into further.
- Confirmation needed on if we own the website or not for the domain.
- Additional bills included the following: \$94.52 for Johnson Paper. \$1,209.95 for Integris. \$234.35 for Frontier. This brings the new total to \$30,259.41.
- At this time until Commissioner Breeze speaks with Integris they are holding off paying \$14,177.38. In light of this the new total for the bills is \$16,082.03.

Motion made by Commissioner Kachmaryk to pay the bills. Seconded by Commissioner Breeze

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

Transfer from Gen. Fund savings to Gen. Fund checking:

Motion made by Chairperson Legters to move \$17,000.00 from NY class to CNB to pay the bills. Seconded by Commissioner Breeze.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

Correspondence:

- Notice again for the recall on the liftgate for the Chief's truck.
- NY Site Power and a package of wildflowers
- Uline Catalog
- Culligan Spring Newsletter
- _Volunteer Fire Newsletter
- Package from Red Cross for upcoming dates with information.

Buildings:

From the Chief-

Extinguishers:

- Missing extinguisher in link by elevator machinery room. Replaced 6/7/24
- Chief's extinguishers (10 lb. ABC) – Inspection complete 6/7/24

Grounds: Commissioner Duvall was not present and did not send a report to Chairperson or secretary ahead of time per voted on communication protocol last year. Nothing new to add at this time from anyone else on the board.

Apparatus:

711: Nothing at this time.

712: Nothing at this time.

741: Nothing at this time.

752: To Gorman (Elma NY) 5/28/2024 for repair (Pump & Foam System).

Truck returned 6/13/24. Pump repair complete.

Foam system repair (see provided quote).

751: Nothing at this time.

70 Chief: Upcoming oil change and brake inspection

-Discussion on foam pump repair needed. Total is \$3,218.75 but it was noted \$1,200 of the bill will be washed away if project is moved forward with for repairs.

-Chief noted the transducer is sitting in water constantly and as we all know Bloomfield water is hard water.

-Commissioner Breeze liked the fact the company was willing to work with us.

-Motion by Chairperson Legters to move forward with fixing the foam repairs on the truck. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

Insurance: From the Chief:

- Injury report for Jim Barden to Ontario County. 5/21/24
- Chief Sproul (CES) will make the bill “go away” as professional courtesy.
- Commissioner Kachmaryk had nothing to report on his end.

IT Report: Chief mentioned a Net 360 invoice was sent for the annual service and asked Commissioner Breeze to look into this. Other than what was discussed before Commissioner Breeze will reach out and discuss everything with Integris.

Unfinished Business:

From the Chief:

OSHA 1910.156 Emergency Responder Rule

- Comment period extended until July 26, 2024
- In-person meeting/discussion: Elba Fire Company, May 30th, 7:00 pm (meeting cancelled)

New Business:

From the Chief:

☐ Fire Dept. Membership Committee working on draft policy language for NYS Volunteer FF Training Stipend

o Policy will need to be approved/adopted by both Fire Dept and Fire District

o Draft copy of policy to EBFD Secretary 6/5/24-This was emailed to the board ahead of time for everyone to read. Again this is a great recruitment opportunity and nothing comes from the districts budget.

-Motion by Commissioner Breeze to adopt the policy. Seconded by Commissioner Cavagnaro.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			

Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

-Chairperson Legters also declared a bunch of items as surplus in order to clean up the storage space. Some items included, old ems jackets, old printers and ink with a motion. Seconded by Commissioner Breeze.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

Adjournment: Motion made by Chairperson Legters to adjourn. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			

Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall				X

The motion passes.

Meeting end time was 7:55 pm.

I, Heather Barbaro, secretary of the East Bloomfield Fire District, hereby certify that the attached minutes are true and accurate copies of minutes maintained by me in the ordinary course of business and as part of my role as secretary of the fire district.

Secretary

EAST BLOOMFIELD FIRE DISTRICT MEETING DATE:

Action Items:

PROJECT/PROBLEM	GOAL & DUE DATE	LEAD
Floor Polishing	Still being looked into	Commissioner Duvall /Procurement Officer taking on as well
Damaged siding, back of building, by mower too close	Being taken care of	Commissioner Kachmaryk
Loose Bricks around building	Being taken care of	Commissioner Kachmaryk

