

**EAST BLOOMFIELD FIRE DISTRICT**

**Meeting Minutes**

**Date: August 19th 2024**

**\*Meeting may be recorded for note keeping purposes with the number in attendance\***

Jeff Kachmaryk	Zach Legters	Ryan Duvall	Geoff Breeze	John Cavagnaro
2024	2025	2026	2027	2028

**Called to Order:** Meeting was called to order at 6:30 pm. Meeting was held in the Commissioner's office.

**Attendance:**

	Present	Absent
Chairperson Zach Legters	X	
Commissioner Jeff Kachmaryk		X
Commissioner Ryan Duvall	X	
Commissioner Geoff Breeze	X	
Commissioner John Cavagnaro	X	

Chief Pete Koppmann \_\_X\_\_

Bruce Treat \_\_X\_\_

Secretary Heather Barbaro \_\_X\_\_

Additional guests: Steve Murnan \_\_X\_\_ Korbyn Simmons X\_\_ Seth Jonas \_\_X\_\_ George Heissenberger \_\_X\_\_

**Public Comment:** George Heissenberger shared some thoughts " Mr. Chairman I would like to bring to your attention the Public Officers Law Section 30, Part 3. It states "Any member or a board, commissioner, committee of authority, holding office by

appointment of the governor, fails to attend three consecutive regular meetings of such board, commission, committee or authority, unless such absence is for good cause and is excused by the chairman or other presiding officer thereof, or, in the case of such chairman or other presiding officer, by the governor, the office may be deemed vacant for purposes of the nomination and appointment of a successor." George asked the chairman how many consecutive months Commissioner Duvall has missed. It was pointed out he was absent for 3 months, but this last month was due to physical therapy due to an accident. Chairperson Legters did confirm Commissioner Duvall has missed 3 meetings in a row, but this last one was communicated with,

- George Heissenberger wanted this noted for the minutes.

**Fire Department:** Steve Murnan brought up the fencing surrounding the dumpster seems to be falling apart. Also suggested to have a lock put on as it looks like the community is accessing it to throw away things, which is costing the district more.

- Commissioner Duvall asked the board their thoughts on what materials they would like to see it built from. (Whether wood or more of a chain-link with privacy) He will look into options and bring to the board.

**Minutes:** Chairperson Legters asked the board if there were any changes or corrections needed to the past meeting minutes that were sent out via email. There was one clarification made for the check received from Canandaigua for the flood relief efforts from 2023. With this change it was approved, per Roberts Rules.

**Insurance:** Nothing specific from Commissioner Kachmaryk to report. He was absent during the meeting.

- Joel Steele did call Chairperson Legters about the fire call at the laundry mat and the two doors that were opened to check for residents and damage to the other buildings. The door of the bakery had a glass pane that was broken in order to gain entry during normal fire operations to ensure fire and smoke was contained. The owners of the building are seeking the insurance information from the district was noted that all of the customers involved are Joel Steele's customers.

- Chief Koppmann did share pictures from the event and showed the damage in question. It was under normal fire operation protocols to ensure building was vacant and ensure it did not spread. Noted one of the doors went up to a second-floor apartment and it needed to be confirmed no one was home.
- Chief Koppmann did try and ask Joel a question and if it could be noted but was told this would be a claim then on insurance.
- George Heissenberger noted this is why the district has the precedent to shop around every 3 years for insurance agents/companies.
- Chief Koppmann noted the buildings are all pieced together, and the doors of the apartment accessway and the bakery were breached in normal fire operations.
- Commissioner Breeze shared it would be a slippery slope if the district was to try and get involved. He shared it was also normal fire operations in his eyes.
- Commissioner Duvall has not received any cost estimates from the owners on the repairs at this time.
- George asked the board if heaven forbid there was someone upstairs in the apartment and the department did not breach the doors and check, and if something happened to them the board would be more at risk to be sued for the department not doing their jobs.
- Motion made by Chairperson Legters to not move forward with a claim for this insurance, and notify Joel Steele of the boards decision. Seconded by Commissioner Breeze.
- Secretary Barbaro to work on letter and send to Chairperson Legters to then look over and send to Joel Steele.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk				X

Commissioner Ryan Duvall	X			
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The motion passes.

**Membership:** Nothing at the time.

**Chief's Report:**

<b>July 2024 Incident Report</b>	<b>Total</b>
Trees/Wires Down	3
Mutual Aid Traffic Control (Honeoye)	1
CO Alarm	2
Auto Alarm	1
EMS Assist	2
EMS ECHO	1
MVA	2
Mutual Aid Structure Fire (W. Bloomfield)	1
Hazardous Condition	1
Vehicle Fire	1
Fire Type Unknown (Outdoor Fire)	2
<b>TOTAL</b>	<b>17</b>

- 2024 Year-To-Date: **111**
- For comparison: 2023 Total calls to date: **95**

**Events – Operations - Correspondence:**

- 7/27/24 - Bloomfield Historical Society Car Parade. Provided traffic control for parade
- 8/8/24 – Bloomfield Library Fire Prevention.
- 8/24/24 – Canandaigua American Legion Charity Motorcycle Ride – Traffic control at four corners and Rt. 64 N/5 & 20 intersection.

**Training:**

<b>August 2024</b>	
5	Forcible Entry
12	Metal Cutting - Power tool use
19	Truck Check
26	Heavy Truck Familiarization (Spallina Materials Inc.) 18:45 Departure

**Equipment/Gear Repairs:**

- TNT Rescue Cutter (hydraulic oil leak) – Out to factory for repair 7/9/24. Returned 7/20/24
  - Forever Warranty, no charge repair.
- Turnout Coat Re-Lettering (Barbaro): turnout Express 8/7/24. \$57.50

**Testing/Maintenance:**

- SCBA annual maintenance & flow testing completed Aug. 8 – Firematic
- Hose & ladder testing scheduled for Sept. 17. (Tues.) 8:00 am. - Waterway

**Procurement:** Bruce said the flooring was done however the Red Cross was in there the next day and dragged the tables and chairs across the floors and they have ruined the floors. He reached out to the company and the estimate is \$737 to come back and repair.

-George suggested to contact the Red Cross. Chairperson Legters will reach out to the contact and communicate with them to see if anything can be done.

-Bruce also discussed the roofing system from MIG. He sent out an email to the board for them to review ahead of time. It was noted the system is retractable and he would need to get a new quote.

-The deconn room with the modl concern he saw it more as a water stain and suggested to hire Ace to paint it over with Kilz paint. Reminder to the board Ace charges for a trip charge then \$135 an hour. He will call and get a quote.

-Chairperson Legters mentioned a drop box idea to have on the building for people to leave deposits or forms for the community room etc. He will look into ideas for next month since the firehouse does not always have someone here to have forms dropped off.

**Procurement For Approval:**

**Procurement from Chief:**

<b>Vendor</b>	<b>Description</b>	<b>Price</b>	<b>Qty.</b>	<b>Total</b>
Lowes	Storage totes, shop solvent, simple green, mold armor cleaner. Apply to House budget line?	80.66	1	80.66
Turnout Express	Turnout Coat Lettering (Barbaro)	57.50	1	57.50
			<b>TOTAL:</b>	<b>\$138.16</b>

**Treasurer's Report:** The total for the month was \$13,428.48 before any additions.

**Summary for General Fund:** Chairperson Legters went over the bills for the month on the report.

**Additional bills came in:** Firematic \$1,020

-American Janitor \$1,350

-Town for Fuel \$393.13

-Microsoft \$106.43

-Microsoft for Geoff \$106.43

-Toshiba Printer \$165.60

-Firematic (Wheel Seal) \$180.20

-Turnout Express \$52.50

-Driveway Sealing \$4,000

New total after bills \$20,802.77.

-George wanted to comment that there was a tremendous bargain on the 17 year old truck with the remodel of the back bed. It gives a new release on life.

-Motion to pay the bills by Commissioner Breeze. Seconded by Commissioner Cavagnaro.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk				X
Commissioner Ryan Duvall	X			

The motion passes.

**Transfer from Gen. Fund savings to Gen. Fund checking:**

-Chairperson Legters made a motion to transfer over \$20,000 From NY Class to CNB checking to pay the bills. Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk				X
Commissioner Ryan Duvall	X			

The motion passes.

Chairperson Legters wanted to note the bond payment was made.

-Budget meeting noted for 8/27 for 6 pm.

**Correspondence:** Village Fire Inspection Letter-Date needs to be set and Commissioner Breeze to take care of.

-AARP

-ALPS letter. Chairperson Legters asked about the yearly interest in the nice stamps on the envelope.

-District Fire Association Newsletter

-Granger Flyer

-Uline Catalog and book

-Spectrum ad

-New school calendar

**Buildings:** From the Chief:

- Thank you for having the truck bay door remotes replaced.
- Abbey Miller is coming back as an EMT on the ambulance. She needs FOB access to the EMS Office & EMS Storage

-Self Inspection needed for village water line.

**Grounds:** Commissioner Duvall set up the sealing with the stripes. Thanked Chief Koppmann and Commissioner Kachmaryk for the help with coordination.

-Snow plow quotes will be gathered, and he will send something out to companies and secretary to publish.

-He will also look at the dumpster corral. Commissioner Cavagnaro asked is this was something ACE could do.

-Anthony Sulli to be reached out to as potential quote as he is a local contractor.

**Apparatus:**

711: Foam tank level cable & sensor replaced 8/7/24 (field service call). Bad cable/sensor discovered at annual maintenance.

Driver side bottom doorstep bent exiting the parking lot 7/26 (storm sewer grate) responding to vehicle fire call. \$436.00 replacement-Firematic

712: Nothing at this time.



741: Nothing at this time.

752: Foam system repair parts on order. Scheduled to go to Gorman (Elma NY) 8/26/24.

751:

- Flatbed conversion completed 8/7/24 – Martins (Geneva).
- Toolbox and existing equipment mounting completed in-house.
- Truck to EV Warning for rear emergency lighting & scene lights. Date: TBD
- Additional tools & mounts to be added.

70 Chief: Upcoming oil change, possible new brake pads.

**IT Report:** Commissioner Breeze presented the board with an invoice spread sheet after much back and forth with Integris. Noted the cost has crept up each month to be around \$1,500.

- Noted district does not have own licenses for Microsoft. This was a big reason or concern for the board when even looking to sign on with Integris.
- Commissioner Duvall said to use the lawyer and get out as it would be an additional rough \$60,000 over the next several years.
- Noted the project fee was paid.
- Chairperson Legters wanted to confirm how many licenses are owned or being monitored.
- Integris said the board signed a contract and it was already set.
- Chairperson Legters would be emailed the spreadsheet.
- George suggested to have previous Commissioner Mike Long reached out too.
- Commissioner Duvall pointed out with the project fee and the monthly fees its going to cost the district \$70,000.
- Noted integris is monitoring 24/7 due to an instance with someone internally getting into the district computer and locking out others. This would help prevent this.
- Integris has admitted there is issues overall with invoicing.
- This will be discussed further in the upcoming budget meeting.
- Commissioner Cavagnaro suggested the website get update with the monthly meeting minutes. Commissioner Breeze will confirm passwords for this.

**Unfinished Business:** Discussed how second budget workshop is next week.  
-Commissioner Duvall working on snowplow bids for next month to go out.

**New Business:** Nothing new at this time.

**Adjournment:** Motion made by Chairperson Legters to adjourn. Seconded by Commissioner Cavagnaro.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	X			
Commissioner Zach Legters	X			
Commissioner Geoff Breeze	X			
Commissioner Jeff Kachmaryk				X
Commissioner Ryan Duvall	X			

The motion passes.

Meeting end time was 7:47 PM

I, Heather Barbaro, secretary of the East Bloomfield Fire District, hereby certify that the attached minutes are true and accurate copies of minutes maintained by me in the ordinary course of business and as part of my role as secretary of the fire district.

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Secretary

EAST BLOOMFIELD FIRE DISTRICT MEETING DATE:

Action Items:

PROJECT/PROBLEM	GOAL & DUE DATE	LEAD
Damaged siding, back of building, by mower too close	Being taken care of	Commissioner Kachmaryk
Loose Bricks around building	Being taken care of	Commissioner Kachmaryk