

East Bloomfield Fire District

Organizational meeting January 3rd, 2024

Call to order: 6:30 Pm and the meeting was held in the Commissioner Office.

Attendance:

	Present	Absent
Chairperson Zach Legters	X	
Commissioner John Cavagnaro	X	
Commissioner Mike Long	X	
Commissioner Ryan Duvall	X	
Commissioner Jeff Kachmaryk	X	

Chief Pete Koppmann __X__

Secretary Heather Barbaro __X__

Additional guests: Steve Murnan __X__ Joann Long __X__ George Heissenberger __X__

Appoint a Chairperson - District member:

Motion to appoint Commissioner Legters to be the new Chairperson made by Commissioner Long.

Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	x			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Appoint a Secretary - State Salary:

Motion to keep Heather with the Salary of \$175 with her additional fees for the treasurer and web that will be mentioned later made by Chairperson Legters.

Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	x			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Appoint a Treasurer - District member.

Motion to continue to have Secretary Barbaro remain the secretary until one is appointed as the commissioners cannot hold the position made by Chairperson Legters.

Seconded by Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	x			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Select an Accountant - State Salary:

Motion to keep Parrish and Brassie as the current accounting company made by Chairperson Legters.

Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
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Commissioner John Cavagnaro	x			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Determine who has the authority to sign checks. Has been three this year-does this continue?

Motion made to keep the current check signing to Chairperson Legters and Commissioner Kachmaryk made by Chairperson Legters.

Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	x			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

*Noted the three to sign checks is for something else, and that still continues. This was only for payment vouchers and not checks.

Determine who will have District credit cards:

Motion to keep Chief Koppmann, Bruce Treat and Chairperson Legters as the current three with access to credit cards at this time made by Chairperson Legters.

Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT

Commissioner John Cavagnaro	x			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Schedule a Meeting Date, Time and Place.

Motion to keep the meeting time and night to the third Monday of each month at 6:30 pm was made by Chairperson Legters.

Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	x			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Secretary Barbaro to send notice to paper.

Select an Official Newspaper:

Motion to keep the Daily Messenger as the official newspaper for the district was made by Chairperson Legters.

Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT

Commissioner John Cavagnaro	x			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Noted they give an affidavit for record keeping, past Chairperson Heissenberger shared.

Select the Official Repository:

Motion to keep CNB and NY Class as the official repository was made by Chairperson Legters.

Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	x			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Select the Legal Counsel and who is to be point of contact:

Motion made by Chairperson Legters to continue with Brad Pinsky who has been the lawyer for quite some time and is well versed in Fire District Laws.

Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT

Commissioner John Cavagnaro	x			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Discussion led by Commissioner Long based on the fact the legal budget was gone over in the past year he thought to consolidate costs and how often legal counsel is sought there should be a point of contact person from the board who is able/appointed to reach out.

-Commissioner Duvall believes anyone on the board should and can have access to the legal council to make sure questions are answered.

-Chairperson Legters suggested to use Pinskys book that has been purchased and made available to all commissioners as well and helped clarify what Commissioner Long was trying to say with having the board come together with maybe a list of questions or concerns to consolidate on the number of calls that go to legal counsel.

-Motion made by Commissioner Long to have the Chairperson or who he designates to be the point of contact to reach out to legal counsel to help reduce costs to the taxpayer.

Seconded by Commissioner Cavagnaro.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	x			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Select the Official Mailing Address:

Motion made by Chairperson Legters to keep district official mailing address as PO Box 205 East Bloomfield NY 14469. (Noted it was paid for previously for the year)

Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	x			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Appoint Member to the Committees: Chairperson Legters suggested to go through all of the committees then make the motion at the end.

Apparatus Committee: Appointed: Commissioner Cavagnaro, Past Commissioner George Heissenberger has still offered to be a chase driver.

Buildings Committee: Appointed: Commissioner Long

Grounds Committee: Appointed: Commissioner Duvall

Community Room Committee: Appointed: Chairperson Legters and Commissioner Long to split up the duties.

Finance Committee: Appointed: Chairperson Legters

Insurance Committee: Appointed: Commissioner Kachmaryk

PESH Reporting Committee: Appointed: Commissioner Kachmaryk with Commissioner Cavagnaro as back up.

Membership Committee: Appointed: Past Commissioner George Heissenberger showed interest in continuing with this role and the board had no issues.

IT, Web Site, and Facebook Committee: Commissioner Long, and Secretary Barbaro, with John Cavagnaro as a backup.

Appointed:

Motion made by Chairperson Legters to have apparatus committee run by Commissioner Cavagnaro with George Heissenberger as chase driver as needed, Commissioner Long to be in charge of building, Commissioner Duvall to be in charge of grounds, Chairperson Legters and Commissioner Long to split the community room, Chairperson Legters to run finance committee, Insurance to still be done by Commissioner Kachmaryk, PESH reporting to be done by Commissioner Kachmaryk with a back up of Commissioner Cavagnaro, membership committee to be done by past chairperson George Heissenberger, IT/Website/Facebook to be run by Commissioner Long, Secretary Barbaro and Commissioner Cavagnaro.

Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	x			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Confirm nominations of the Fire Chief and Assistant Chiefs

Fire Chief: Pete Koppmann

1'st Asst. Chief: Korbyn Simmons

2nd Asst. Chief: Brian Rayburn

3rd Asst. Chief Bill Smith

4th Asst. Chief Shane Clement

Motion to approve the lineup for chief and assistant chiefs made by Chairperson Legters.

Seconded by Commissioner Long.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	x			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Set Mileage Reimbursement Rate:

Motion by Chairperson Legters to have the mileage rate set to 0.67 cents per mile which is the Federal rate.

Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	x			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Resolve that Existing policies will remain in place.

Motion by Chairperson Legters to have all existing policies remain in place.

Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	x			

Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Select Professional Memberships to be maintained: NYS Fire Dist. Assoc.
 Motion by Chairperson Legters to continue with the membership as noted dues were already paid for the upcoming year.

Seconded by Commissioner Cavagnaro.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	x			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Select expenditures that may be paid by the Treasurer prior to the first regular meeting
 Other Business:
 Motion by Chairperson Legters to keep it as the meeting date for billing.

Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	x			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			

Commissioner Ryan Duvall	X			
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The motion passes.

Adjournment:

Motion to adjourn made by Chairperson Legters for 7:07 pm.

Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Commissioner John Cavagnaro	x			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

I, Heather Barbaro, secretary of the East Bloomfield Fire District, hereby certify that the attached minutes are true and accurate copies of minutes maintained by me in the ordinary course of business and as part of my role as secretary of the fire district.

Secretary