

**EAST BLOOMFIELD FIRE DISTRICT**

**Meeting Minutes**

**Date: October 16th, 2023**

**\*Meeting may be recorded for note keeping purposes with the number in attendance\***

George Heissenberger	Jeff Kachmaryk	Zach Legters	Ryan Duvall	Mike Long
2023	2024	2025	2026	2027

**Called to Order:** Meeting was held in the community room and was called to order by Chairperson Heissenberger at 6:00 PM. The meeting from 6p to 6:30 p was the public meeting for the budget.

**Attendance:**

	Present	Absent
Chairperson George Heissenberger	X	
Commissioner Zach Legters	X	
Commissioner Mike Long	X	
Commissioner Ryan Duvall	X	
Commissioner Jeff Kachmaryk	X	

Chief Pete Koppmann \_\_X\_\_

Secretary Heather Barbaro \_\_X\_\_

Procurement Officer Bruce Treat \_\_X\_\_

Additional guests: Steve Murnan\_\_X\_\_ Seth Jonas\_\_X\_\_ Derrick Legters\_\_X\_\_ Joann Long\_\_X\_\_ Korbryn Simmons\_\_X\_\_ John Cavagnaro\_\_X\_\_

**Public Comment:** Nothing at this time from those in attendance.

-Commissioner Legters went over the proposed budget for those present.

-Joann Long asked if district budget with 0% increase for a budget having in 2023 then will affect the 2024 proposed budget.

-Commissioner Legters explained it's roughly a 2.76 % increase as the state allows to use what was not used in the previous year.

-Chairperson Heissenberger explained there is a 20-year plan based off of the 2% general increase and it can all be thrown off if the increases are not taken.

-Noted that insurance has decreased in costs.

-Joann Long shared she was happy to see a reasonable budget and take into effect the district and department. Kudos to the board members on the budget and their ability to recoup from last year.

-Chairperson Heissenberger wanted to officially congratulate Secretary Heather Barbaro on getting married since there was a longer pause on the budget discussion.

Motion to adjourn made by Chairperson Heissenberger. Seconded by Commissioner Long.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Meeting end time was 6:30 pm

**Called to Order:** The regular meeting was held in the community room and was called to order by Chairperson Heissenberger at 6:30PM.

**Fire Department:** President Steve Murnan shared that 9 days ago the department had their fall chicken BBQ fundraiser, the Halloween event is coming up, and it was shared that past member Mike Macmillan who was also a commissioner had passed away.

-There was a moment of silence let by Chairperson Heissenberger for him.

-Chairperson Heissenberger confirmed the agreement for space amongst the department and district was with the department's lawyer and still being reviewed.

-Chief Koppmann said it should be back for the November meeting.

-President Murnan noted the shed for the BBQ and trailer would need to be included in the agreement as they are department owned.

**Minutes:** Chairperson Heissenberger asked the board if they all read the meeting minutes and if there were any changes. Seeing none they were approved by Roberts Rules of order.

**Membership:** They are still waiting on the lawyer for the background/arson checks for those under 18.

-There is a hold on the new Junior Corps. until a legal ruling is presented.

-Abbey Miller return to duty (surgery) letter given to Secretary Barbaro to file away.

-Again, as mentioned in the meeting earlier past member Mike MacMillan passed away 9/26/23. He gave many years of his life and time to the department and the district.

**Chiefs Report:**

<b>September 2023 Incident Report</b>	<b>Total</b>
MVA	1
EMS ECHO	1
EMS Assist	1
Gas Odor	1
Wires Down/Arcing Electrical	2
Smoke Detector Activation	1
Automatic Alarm	3
Water Problem	1
<b>TOTAL</b>	<b>11</b>

- 2023 Total Calls: **116**
- For comparison: 2022 Total calls to date: **152**

Events – Operations - Correspondence:

- Controlled burn of barn debris (6817 Co. Rd. 30). Tentative date: October 22 (Sun.)
- Controlled burn of house (6633-Wheeler Rd.) Tentative dates: Nov. 5, 11, or 12

Training:

- Live Fire Training @ OCSTF Oct. 21.
- Mercy Flight Central Ground School 10/23/23 @ OCSTF.

Equipment/Gear Repairs:

- Portable radio to Finger Lakes Comm. For programming error 9/25/23. Received back 10/13/23.

**Procurement – Chief and Procurement Officer:**

-Procurement Officer presented the board with a draft page write up for Ace Handyman services. This will help organize a few jobs/tasks at one time to save on trip fees.

-There was also a remediation quote from T and R Environmental for \$2,301.15 for the elevator pit. Otis would be able to come and do a lock out for \$1,500.00. This would take roughly an hour of work.

-It was noted that if the district uses Ace that maybe they could look at the sub pump. Commissioner Kachmaryk helped clarify that he thought it was more of a sensor issue overall.

-Motion made by Chairperson Heissenberger to have T and R Environmental come in and coordinate with Otis to move forward and have Bruce move forward with a date for the elevator pit. Seconded by Commissioner Long.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-It was confirmed T and R Environmental does in fact handle all the hazardous material removal.

-Commissioner Duvall to coordinate with Procurement Officer to set up dates.

-One of the other items discussed was the backflow issue.

Motion made by Commissioner Legters to use Solution One for the total of \$2,980 to clean the back flow. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Charts shared below from Chief Koppmann:

Vendor	Description	Price	Qty.	Total
Finger Lakes Communications	Mobile Radio Install – 704 POV	356.25	1	356.25
	Portable Radio Re-program	120.34	1	120.34
Grainger	High-Vis Coat (Fire Police)	102.05	2	204.10
Grainger	High-Vis Rain Pants (Fire Police)	27.62	2	54.52
Worldwide Janitor	Automatic Soap Dispenser (Extractor)	255.47	1	255.47

	<b>TOTAL:</b>	<b>999.68</b>
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**Procurement For Approval:**

<b>Vendor</b>	<b>Description</b>	<b>Price</b>	<b>Qty.</b>	<b>Total</b>
Flower City Comm.	Chief Officers Portable Radios	8,391.72	5	41,448.00
First Out Rescue	Battery Extrication Tools (Cutter, Spreader, Ram)	3220.00	1	32,220.00
<b>TOTAL:</b>				<b>73,668.00</b>

-Chief Koppmann shared the need for updated radios for \$356.25 due to age, and technology. He also shared with the board the need for an automatic soap dispenser as the one suggested before was not the best unit for what is installed. He was suggested to go with another type that is \$255.47. This was half of the price of the other one previously suggested. These all fell within his budget.

**Treasurer's Report:**

Motion to approve proposed budget made by Commissioner Legters. Seconded by Commissioner Long.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-The total for the bills was \$10,139.64.

-Commissioner Legters let the board know in the report it will now show Firematic instead of Churchville moving forward due to the company buy out.

-Noted there was a \$450.00 credit from Superior Plumbing due to the electrical issue with the conduit.

-Derrick Legters asked the board why they did not utilize insurance for this. Commissioner Kachmaryk confirmed deductible was higher than \$500 but will speak to Joel Steele about this as well.

-Chief Koppmann shared with the board he went back and forth with the company in regard to them making it right after the electrical issue with the conduit.

-Derrick shared he felt it was not on the company and when the building was built it should have been set up better.

**Summary for General Fund:** Commissioner Legters went over the report for the board.

Additional bills included \$170.14 for the notices in the paper.

-This brings the total for bills to \$10,309.78.

-Motion to pay the bills by Chairperson Heissenberger. Seconded by Commissioner Long.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**Transfer from Gen. Fund savings to Gen. Fund checking:** Motion to transfer \$11,000.00 from savings to checking made by Chairperson Heissenberger. Seconded by Commissioner Long.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Commissioner Legters informed the board the draft audit for 2022 was emailed over to the board and a few things are being finalized. Some of the wording will be clarified as well.

-Motion to approve the audit pending changes made by Chairperson Heissenberger. Seconded by Commissioner Long.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			

Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Reminder for the upcoming year an RFP needs to be placed and the prospective companies would like to see the newest audit. As soon as this is done Heather will send it to the newspaper to have posted.

-Motion to approve RFP for new auditor made by Chairperson Heissenberger. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Commissioner Legters also shared with the board the cost of stamps has gone up.

**Correspondence:** FASNY greeting card

-Village Newsletter

-R.L. Powers information- This was given to Commissioner Duvall. It was noted that he would also have to coordinate with Admar for a lift.

-CNB credit card information

-Ad for sheet rubber

-Potential bid for snow contract- later determined when open this should go to member Terry Hall as it was an estimate for a memorial walk, he is trying to do.

**Buildings:**

-Commissioner Duvall shared he is still working on the floor polishing project. He has not heard back from original company, and he has not had much luck with others. He wondered if the new handy services through Ace can do this and seal the leak in the roof. He also suggested them for the elevator.

-Commissioner Duvall is talking with Brian Cameron about the masonry on the back side wall for an estimate.

-Commissioner Duvall wants to add the siding concern to the list of services for Ace handyman as well. He then confirmed with the Procurement Officer he just needed to

fill out one of the draft sheets for all the work. It was confirmed he could save on trip costs.

-The Procurement Officer did share he thinks they would be hesitant to help with the roof repairs. He suggested reaching out to Graves Brothers and the other suggestions given in previous meetings.

-The loose bricks by the one back door however Ace should be able to handle.

-Also shared by Chairperson Heissenberger was the concern about the weeds growing in the one gutter again, Commissioner Duvall added concern of the gutters on the Southeast wall to his list.

-Motion to use Ace handyman not to exceed \$1,000 for services and repairs made by Commissioner Duvall. Seconded by Commissioner Kachmaryk,

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-For the snowplow bids there were no other additional companies that responded. There were a few companies Commissioner Duvall reached out to directly,

-Wyatt Conklin has declined.

-R.J. Landscape had a bid for \$2,000 to plow, \$2,000 to shovel \$1,400 for shoveling and \$1,400 for de-ice,

-Hood was a per trip estimate at \$115 for plowing \$115 for salting \$45 for salting the side walks and \$45 to shovel.

-Procurement Officer shared there was a local weatherman who suggested a per trip this year may be a good solution.

-Commissioner Duvall shared it would be about 17 trips.

-Chairperson Heissenberger asked Commissioner Duvall his recommendation and he shared it seemed to be in line with what requirements he wanted and what was sent out last year. He would need to be set up with external camera access as well.

-Commissioner Kachmaryk noted there was nothing in there at this time in regard to snow pile removal.

-Motion made by Commissioner Duvall to move forward with Hood for the 2023-2024 season. Seconded by Commissioner Legters.



Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

- Chief Koppmann shared he will need some materials with a platform and flooring,
- Fishers FD possible storage of their antique truck over the winter in our bay as they have in the past.
- Motion to use the open space for the season until Memorial Day made by Chairperson Heissenberger. Seconded by Commissioner Legters.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

- Chairperson Heissenberger or Chief will reach out to them and let them know.

**Apparatus:**

**712:**

- The air compressor has a bad dryer relief valve and compressor governor is malfunctioning.
- New governor installed by American Equipment 10/6/23 @ EBFD.
- Still has a small air leak. American Equipment to research issues further. Possible air dryer replacement?

**712** – Pump panel light replacement: Date IBD

**751** – Leaking tanks recirculate valve. Photos and size of valve to Firematic (Churchville) to order parts. Will be repaired on-site at EBFD.

**752** – Leaking tank-to-pump line/valve. Notified Firematic 10/9/23.

-Also shared by Chairperson Heissenberger was the process of the new truck will take over 36 months roughly before a new truck will be delivered

-Pinsky was reached out to for a request for bid and if it is needed. He is working on a draft; this will then be given to the fire commissioners then made available to the public.

-Chairperson Heissenberger said we need to act soon as costs increase and since the purchase of the newer truck prices have doubled.

-Motion made by Chairperson Heissenberger to make a request for bid approval to move forward on truck project once it's returned from Pinsky. Seconded by Commissioner Legters.

-Discussion included Commissioner Duvall asking if the trucks are all custom made, it was confirmed they are.

-Rollover discussion on the safety of the crew in the cab and the improvements of safety. Derrick Legters shared a recent story about crews in Texas that had a rollover accident.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**Insurance:** Noted the new boiler was inspected and approved. It was previously red flagged, but it is all set now.

-Commissioner Kachmaryk is working with Joel Steele on cancer insurance. Noted there was active interior coverage and inactive for 5 years of coverage. This cannot be changed due to state laws. He shared the numbers should not change that much from last year.

-Commissioner Long shared there was a blanket coverage on individuals for liability for commissioner and officers of the district only. Officers at \$250,000 and \$500,000 for the treasurer.

-Steve Murnan asked if the treasurer of the department would be covered as well since she was elected. Commissioner Kachmaryk is going to contact Joel Steele with information to provide for the board and President Murnan for the next meeting,

**IT Report/Computer/System:** Policy given with the updates that were made via email. There was no communication back from anyone with additional corrections or concerns.

-Motion to accept policy made by Chairperson Heissenberger. Seconded by Commissioner Legters

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

- Policy signed by all the commissioners.
- Commissioner Long can help with any email access needs and he suggests changing passwords.
- Integrus report noted there was no firewall in place, they also suggested 365 instead of the One Drive. Additionally, they suggested 365 instead of the BlueHost for emails, and that One Drive be used for data storage.
- There would then be an anti-spam filter on the district emails as well.
- There were 14 items suggested in which 8 of them seemed to be of higher importance.
- Installing Microsoft Enterprise would handle several of these issues.
- The potential costs meeting was just held today so there will be more information and details.
- Noted the firewall for the CES owned computer in the EMS office would be something their IT person would need to set up.

**Old Business:** Commissioner Long spoke with Fred Willie last month to have the tax break discussed at the next town meeting and it was not brought up.

From the Chief:

**Extractor & Drying Cabinet Install:**

- Equipment installed 9/28/23 by Statewide Machine
- Electrical conduit cut when coring through wall for drain installation (Superior Plumbing)
  - \$450.00 discount off plumbing invoice
- Rob Diluba (Electrician) on-site 9/15/23 for consultation. 10/2/23 for repair work
  - Repaired damaged electrical circuit.
  - Installed additional 110V outlet near washer for automatic soap dispenser.
- Floor/platform over drain will be completed in the next few weeks.

**Engine 712 Replacement**

- Extended delivery times (30-48 months)
  - Pierce (Churchville) meeting date: 9/19/23
  - E-One (Premier) meeting date: 9/20/23
  - Sutphen (Vander Molen equipment) meeting date: 9/27/23
  - KME (Gorman) meeting date: 9/28/23
- On-site inspection of E-One Engine @ Fairport FD 10/11/23

**AFG Grant: (SCBA's)**

- Current SCBA's purchased new in 2010 (NFPA 1981 - 2007 Ed.)
- NFPA 1981 Editions: 2007, 2013, 2019 (current).
- Expected release of NFPA 1970 is early 2024.
  - Research previous AFG grants.
  - Looking for System for Award Management (SAM.gov) account login info
  - DUNS number used previously. Now using Unique Entity ID
  - SAM.gov

**New Business:** Chairperson Heissenberger signed the LENS program but wanted to note with him coming to the end of his term this would be falling on someone else at the start of the new year.

-Commissioner Duvall suggested it be brought up in January.

-Chairperson Heissenberger wanted to confirm the date for elections was December 12<sup>th</sup> from 6-9 which is a Tuesday. A notice will need to be placed however it cannot be placed before November 8<sup>th</sup> and not posted after the 15<sup>th</sup> as it set by state law.

-Secretary to get the list of eligible voters and the affidavit ballots. She will post the no electioneering signs, and the votes will be moved back to the office.

-Motion to post voting information made by Chairperson Heissenberger. Seconded by Commissioner Long.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Commissioner Long shared the petition to file it by November 22<sup>nd</sup> to be on the ballot. This date is a Wednesday.

-Pinsky was shown the ballot form and had no issues or modifications.

-President of the department, Steve Murnan, wondered if there was a start date. Commissioner Long did not find one in the town of state laws.

-Chairperson Heissenberger will confirm if there are dates.

-Noted an address box should be included on the list of eligible voters.

-Motion to approve petition in December for the form moving forward made by Commissioner Long. Seconded by Commissioner Legters

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Noted there would be a copy or two placed in the files!

**From the Chief:**

**2023 DEC Wildland Fire Equipment Grant**

- \$5,000.00 total (\$2,500.00 match)
- Grant must be applied for by the Fire Dept., not the Fire District.
- District agrees to reimburse Fire Dept. for grant expense. Not to exceed \$2,500.00
- Funds to come from 2024 Chief Budget if grant is awarded.

-Motion to apply for DEC grant as the department and if granted the district would reimburse 1/2 made by Chairperson Heissenberger. Seconded by Commissioner Long.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**Red Alert NMX Software**

- Used for NFIRS reporting. Required by NY State.
- NFIRS reporting required for grant applications.
- Attendance records for calls and training.
- Apparatus usage.
- Physicals.
- The current software is 'Entry Level' version. Been in use since 2005 approx.
- Entry Level software support is no longer being offered in 2024.
- Move to Red NMX software at cost of \$5,836.00/year.

- Chief 70 negotiated a lower price of \$3,493.00 as a 'transition' to new software for the first year.
- Savings of \$2,343.00 for 2024.

### **Chief Portable Radios:**

- Current radios (Harris Unity) no longer supported (software or repair). Radios are 12 years old.
- New Motorola APX 800 Portable Radios (multi-band).
- Need multi-band for air medical communications and will also be adding BCS frequencies.
- Five (5) radios, batteries, chargers, programming equipment & software.
- Motorola NY State contract pricing. \$41,448.00.

### **Battery Powered Hydraulic Rescue Tools**

- Cutter, spreader, ram, and ram extension kit.
- New: \$33,225.00.
- Demo: \$29,935.00 (Demo tools still carry Mfg. lifetime warranty).
- Savings new vs. demo tools: \$3,290.00.
- Mounts
  - Cutter: \$265.00
  - Spreader: \$265.00
  - Ram: \$255.00
  - Mounts Total: \$785.00 + shipping
  - Additional shelf & slide-out tray fabrication in rear compartment 711. Estimate: \$1,500.00

-After these presentations made by Chief Koppmann he said the Chief's budget can absorb roughly \$10,000 and \$12,220 would remain.

-Asked the board for options to use the reserve funds or unreserved money for some of these projects.

-Chairperson Heissenberger shared how this then could impact the money being placed into reserves as that is what sets up the budget for the purchase of another truck.

### **751 Brush Truck Flatbed Conversion**

- Estimate \$7,500.00.
- Remove old bed.
- Install aluminum flatbed & toolboxes.
- Re-install pump skid unit.
- Formal quote coming in November.

-Noted that Chairperson Heissenberger was speaking to Pam Holding about this but there is a delay.

-Commissioner Duvall confirmed the new truck would not come delivered with new tools.

-Chief confirmed most of the tools would be brought over from the old 712.

- Chief also commented on how there would be additional cost on mounting and brackets that would easily run another \$20,000.00
- Chairperson Heissenberger wondered if 3 radios could be purchased now and the other 2 later. It was noted there will be a price increase in the new year,
- Commissioner Legters confirmed there was more than enough in the capital reserve.
- Commissioner Duvall said if the money is there, he did not see an issue with covering the requests from the Chief.
- Commissioner Kachmaryk wondered if it should wait until next month to just confirm nothing else in the building goes wrong.
- Chief confirmed it already takes 11 weeks for the supplies to come in, and noted again Chief's budget is able to still absorb some of the costs.
- Brush truck project will be held off until next year.
- Noted it is \$32,884.56 above what the Chief can do in his budget.

-Motion made by Commissioner Duvall to purchase off of this year's budget for radios and tools for the estimated cost of \$71,383.00. Seconded by Commissioner Legters.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**Adjournment:** Motion to adjourn made by Chairperson Heissenberger. Seconded by Commissioner Long.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Meeting end time was 8:37 pm

I, Heather Barbaro, secretary of the East Bloomfield Fire District, hereby certify that the attached minutes are true and accurate copies of minutes maintained by me in the ordinary course of business and as part of my role as secretary of the fire district.

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Secretary

EAST BLOOMFIELD FIRE DISTRICT MEETING

DATE: September 18th, 2023

Action Items:

<b>PROJECT/PROBLEM</b>	<b>GOAL &amp; DUE DATE</b>	<b>LEAD</b>
Floor Polishing	Moved to October meeting	Commissioner Duvall
Leak in roof, mezzanine	Moved to October meeting	Commissioner Duvall
Elevator Pit, oil	Quotes needed from T and R Environmental, Moved to October meeting	Commissioner Duvall
Scan District Policies*	To be worked on	Secretary
RFP for annual audit	Update for October meeting	Commissioner Legters
Gutter issue – clean & possible update	Moved to October meeting	Commissioners Duvall
Damaged siding, back of building, by mower too close	Moved to October meeting	Commissioner Duvall
NW building corner wall slanting	Moved to October meeting	Commissioner Duvall
Clear weeds along walk on east side of building	Moved to October meeting	Commissioner Duvall
Tech Assessment from Integris	Any outstanding report/invoice	Commissioner Long



