EAST BLOOMFIELD FIRE DISTRICT Meeting Minutes September 19th 2022

The meeting was recorded for note keeping purposes with the number in attendance for accuracy.

Phil	George	Jeff	Zach	Ryan
Rhoda 3	Heissenberger	Kachmaryk	Legters	Duvall
year	12/2020			
2022	2023	2024	2025	2026

Called to Order: Meeting was called by Chairperson Heissenberger at 6:32 pm. Meeting was held in the Community room.

Attendance:

	Present	Absent
Chairperson George Heissenberger	X	
Commissioner Zach Legters	X	
Commissioner Phil Rhoda	X	
Commissioner Ryan Duvall	X	
Commissioner Jeff Kachmaryk	Х	

Chief Pete KoppmannX		
Secretary Heather BarbaroX		
Also Present: Derrick Legters_X_ Steve Murnan_X_Joann Long_	_X	_Dan
Kwarta X		

Public Comment:

-Dan Kwarta, former resident of the town of East Bloomfield, Fireman in the town, and Rotation in the town of East Bloomfield. Wanted to speak on two things. First was as a Rotarian and touched base on the Literary Seminar that was hosted in the community room. He did not feel that there was much time before set up on the event. Since he is a member of the department, he was able to find what was needed for the event. He was hoping someone would be there to welcome the club and go over next steps etc. Show them where tables and chairs are stored. He did not care for the mouse trap in the corner of the room. When in the kitchen he saw one garbage bag and did not find more when looking. He had to find Chief to help and asked about clean up and supplies in order to return room to working order. Dust mop does need to be replaced and when cleaning it's not doing much. Room was great and there was a good turnout. They enjoyed the cushy chairs as well.

-Chairperson Heissenberger reminded him and the guests those chairs are not supposed to be used as they were purchased by the department. It is one of the first things he tells groups when they do come in and use the room. He does leave a mop and broom usually for the room use as well. This is a good reason to have a welcome greeter.

- -Commissioner Rhoda wanted to ensure Dan was done so he could touch base on these items. Since he works Saturdays, it was harder to have him come out personally and maybe he can assign someone to help. When he was approached by Dan, knowing he had a fob and access he assumed it would be under control. Reminded him it was a carry in and carry out room and no accessibility to supplies. Everyone else should bring in their own cleaning supplies and take out the garbage.
- -Dan Kwarta would have liked someone to be there at the end of the event to double check the room and confirm everything. If it was not for the Chief being here doing his administrative duties it would not have worked out as well.
- -Commissioner Heissenberger said mouse trap was there because there was a mouse problem and one had been caught. It was present at a department meeting. Board has talked about it in the past to get a liaison for events in case board was not available. He suggested purchasing another set of cleaning supplies for those who use the room.
- -Dan brought up that the dust mop needs to be replaced very dirty. Did work out in room.
- -Commissioner Rhoda is now usually busy Saturdays, and assumed Dan had access. He apologized for the assumption and will work on getting someone there to help or give more detailed instructions to help those using the room.
- -There will be a mop bucket and cleaning supplies purchased to better help for cleanup.
- -Dan asked if the Chief and members even knew if the building would be used. There needs to be a better way for communication.
- -Idea to update the bulletin board with the Google Calendar so there is better communication.
- -Dan thought someone at the end of the event just to give approval for the room being returned to the shape it was provided would have been helpful. He then thanked Chief again for being there to help since he was working on his administrative stuff in his office and was able to help with finding garbage bags and supplies.
- -Chief reminding the board that at times he will get calls at the firehouse of community member who was to use the room so a calendar on the board would be helpful all around.
- -Dan said, "communication has to improve within the department and the commissioners."
- -Chief and Commissioner Rhoda to go over again the dates the department uses the room for events and training.
- -For Dan's second item he wanted to address with the board; it dealt with the 100th anniversary celebration and banquet. He was disappointed more commissioners did not go. They did not even take time to rsvp whether or not they were going to come. Or if the one did RSVP he did not even show up.

- -The only two commissioners to attend were Geore and Zach. Additionally, George was on the committee that planned the event and is a member of the department.
- -Dan reminded the board members they were elected from the community as political organizational leaders.

He was disappointed that even the Mayor and Supervisor did not come, and he was going to talk with them as well. Dan shared that you have a volunteer organization serving the community for over 100 years and political leaders of this community in his mind and opinion only snubbed the group. He would hope the governmental leaders would reevaluate their positions and when it comes down to any community organization whether it's the historical society, fire department, rotary club, even the scientific club that when you are invited you would respond to that in some way yes or no and at least one person can be there as a representative. That is all he had to say.

- -Commissioner Rhoda responded saying he would take his "lashings" as he totally forgot about the event, and he did apologize.
- -Chairperson Heissenberger asked if anyone else on the board had any response or additional thoughts.

Fire Department: President Steve Murnan reminded the board the banner is out there that was talked about a few months ago. They decided not to add holes into the building, so it was ground mounted. Should have been up earlier but it was not available then.

Reminder October 8th is the Chicken BBQ, and the Halloween event will be held that evening for the community.

Old Business:

- -Purchasing officer update. Commissioner Duvall shared there was one potential person. But at this time, he may not be ready to take this on. He suggested moving forward with running an ad.
- -Commissioner Legters said he feels there needs to be a more detailed job description.
- -Chairperson Heissenberger has a more detailed job list that was a law write up and will help create something more detailed. He read a more official law write up to the board and public present.
- -Joann Long and Dan Kwarta suggested a more English easy to read description.
- -Commissioner Kachmaryk suggested the more in depth description once they apply for the job or show interest.
- -Suggestion to publish in the Penny saver and Daily Messenger. Will look at costs and post the ads. Chairperson Heissenberger will work with Secretary Barbaro on this.
 -Chief reminded person needs access to accounts etc-on behalf of district. So there
- needs to be a level of trust.

- -Dan Kwarta suggested to check with county to see if human resources has some people needing jobs and if it may be civil services job.
- -Tax exempt letter Chief brought up to get updated letter. Letter has wrong address and is about 30 years old. Commissioner Legters to follow up.
- -In regards to the ongoing issues with Mr. Thane Jenkins and the neighbor coming forward to help pay off some of his debt the lawyer was reached out to. We were advised not to move forward with the neighbor trying to settle out of court on his behalf.
- -The DA and Pinsky reminded for the work being done do not go over the cost of just restoring the grounds to exactly what it was before. And asked if we thought of getting a lower price estimate.
- -Commissioner Duvall said surveyors are looking at the paper copy otherwise very expensive to have redone. He will review estimates we have and touch base.
- -Thane still has charges against him involving other incidents in town as well.
- -Commissioner Rhoda said that with the threats he made to the members he doesn't want him off of the hook.
- -No one went to police, when making report it would go to him and so neighbors and others have backed out.
- -Audit notice sent to Secretary Barbaro and was sent to be published.
- -Discussion on the shirts for commissioners. Commissioner Duvall has quotes for about \$24 a shirt. He uses a company right out of Victor.
- -Steve Murnan also suggested the printing shop in Canandaigua next to Eric's office.
- -Dan Kwarta wondered what point is of the shirts. And what would happen when the commissioner is done with their term. Wearing any type of governmental shirts once down with the term is falsely representing.
- -Commissioner Duvall shared it was a way to make the board uniform.
- -Motion made by Commissioner Rhoda to move forward and order 12 polos. Seconded by Commissioner Kachmaryk seconded.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger		Х		
Commissioner Zach Legters	Χ			
Commissioner Phil Rhoda	Χ			
Commissioner Jeff Kachmaryk	Х			
Commissioner Ryan Duvall	Χ			

-Commissioner Duvall will get sizes and details from everyone and move forward with it.

- -Symbols of hate policy discussed and when our lawyer Pinsky reviewed, he did not like this policy at all. Reminder this this law was passed last November. And Pinsky said don't take it on.
- -Marijuana policy. Pinsky had given the policy to use. Reminded to not punish and test for membership into the department.
- -There would have to be a reason for suspicion and go from there. Video tape proof would be best as well.
- -Currently there is an alcohol policy in place. And Chief Koppmann went over this again with the board.
- -Chief Koppmann asked the board if they were going to remove marijuana from the health works testing. Depending on which way to board goes with this policy.
- -Motion upon advice of counsel due to law changes to adopt the impairment policy made by Chairperson Heissenberger. Seconded by Commissioner Legters.
- -Commissioner Kachmaryk wonders if there was a time policy with this such as the alcohol. And Chief said if he remembered right, it was when you felt as though you were not impaired or under the influence.
- -Chairperson Heissenberger shared in the policy it states 24 hours.
- -Reminder it is very hard to test how long it has been in their system. NYS does not specify a time.
- -Chief mentioned as a resident he wouldn't want someone under the influence coming to their house. Certainly, as a fire chief he doesn't want someone operating on the fire grounds operating tools, or being on a ladder, or even holding an ax for that matter.
 -Since there has to be the non-discrimination with the no longer testing for THC, it is still ok to have this no tolerance policy as part of the new member packet.
- -President Steve Murnan suggested to send to all members as well.
- -Chief Koppmann reminded we get federal grants and with this any use of marijuana since not federally approved can cause issues and limit the grants we get. And asked if they are going to test on or off duty.
- -Derrick has worked with people for 30 years who have done it 5 minutes before and he does dangerous work. Now its dangerous as well at the department. He doesn't want someone on the influence. We worries about them handling tools and working alongside members.

- -Testing means violation of state law.
- -Call to question to adopt impairment policy as the motion was on the table.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	Х			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	Х			
Commissioner Ryan Duvall	Х			

- -Chief asked for signed page to be added to have attached and have members sign this to acknowledge and file them in their personal files.
- -Fob policy gone over by Commissioner Legters. Procedurally nothing changed to much. Commissioner Legters still work on to clear up some of the language.
- -Motion to approve Fob system policy with the few changes made by Commissioner Legters. Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	Х			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	Χ			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	Χ			

The motion passes.

- -Camera policy gone over by Commissioner Rhoda. This voted on in past pending Pinsky. Took out the signature part of it and made his suggested changes.
- -When plow contract bids get accepted the person doing the contract will have external access.
- -Commissioner Legters to call Mike and set the IT access up.
- -Krown rust proofing estimate is \$1481.90. Which is the same as last year.

- -Ultimate Undercoating is \$1410.00. They are located where old hardware store is. It is oil based.
- -Chairperson Heissenberger worries about losing the warranty with Krown.
- -Commissioner Duvall mentioned there would have to be proof of the issue rotting from the inside out and it would be hard to prove in general.
- -Chairperson Heissenberger worried about them being there long enough to not have to switch in the future.
- -Commissioner Duvall said he does not feel this way and wants to support a business who pays local taxes.
- -Motion to accept Quote from ultimate undercoating, as its 70 cheap and local- made by Commissioner Duvall. Seconded by Commissioner Rhoda.
- -Chief reminded trucks can't be gone for 24 hours. They can be gone for a few hours and then would need to drip dry the rest of the night in house.
- -Commissioner Duvall mentioned rodent repellent to deter them which is nice.
- -Chairperson Heissenberger mentioned musical trucks when sending them to get undercoated and to maybe send 2 at a time.
- -Call to question and put to vote: Again to move forward based on estimate.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger		X		
Commissioner Zach Legters	Х			
Commissioner Phil Rhoda	Χ			
Commissioner Jeff Kachmaryk	Х			
Commissioner Ryan Duvall	Χ			

- -Was asked to hold off until after Halloween event since we will have to public here on the floors and it can be slick since oil based.
- -Website: talked to Pinsky and he said municipalities horrible on keeping up websites. Still being worked on to bridge communication gap.

Minutes:

-Motion to approve the minutes as written made by Commissioner Rhoda. Seconded by Chairperson Heissenberger.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	Х			
Commissioner Zach Legters	Х			
Commissioner Phil Rhoda	Х			
Commissioner Jeff Kachmaryk	Х			
Commissioner Ryan Duvall	Х			

The motion passes.

Membership: Executive session called. 12 minutes later it ended. No recording took place during this meeting or note taking per policy. Only those in attendance were the 5 commissioners and Chief Koppmann.

Chief's Report:

August 2022 Incident Report	Total
EMS Assist	2
MVA	3
Weather Problem (trees and wires down)	2
Automatic Alarm	2
Water Problem	2
Mutual Aid – Structure Fire (Cheshire)	1
Fill-In/Stand-By (Cheshire)	1
Mutual Aid - Traffic Control (Cheshire)	1
Porch Fire	1
TOTAL	13

• 2022 Total Calls: <u>140</u>

For comparison: 2021 Total calls to date: 160

Testing/Maintenance:

- Hose & Ladder Testing Twin Tier Waterway. Conducted Aug. 30 & Sept. 2, 2022
- Failed Hose: Short roll of 4" LDH (752). (2) 100 ft. 1 3/4" 712 & 752
- In-stock 4" LDH will be cut & re-coupled (Churchville) to replace.

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⁻Physical for Scott Murnan given to Secretary Barbaro to file.

-With the hose that failed it was suggested to be made as surplus. Commissioner Duvall had been in touch with other local farmers and have plans at the school where the hose could be best used.

Commissioner Legters made a motion to make the failed hose as surplus as a result of the lasts tests.. Seconded by Chairperson Heissenberger.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	Х			
Commissioner Zach Legters	Х			
Commissioner Phil Rhoda	Х			
Commissioner Jeff Kachmaryk	Х			
Commissioner Ryan Duvall	Х			

The motion passes.

Procurement Needing Approval:

Cut & Recouple 4" LDH.	Churchville Fire Equipment \$500.00
TOTAL:	

-Motion made by Chairperson Heissenberger to have Churchville cut and make the lengths needed. Seconded by Commissioner Legters.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	Х			
Commissioner Zach Legters	Х			
Commissioner Phil Rhoda	Х			
Commissioner Jeff Kachmaryk	Х			
Commissioner Ryan Duvall	Х			

The motion passes.

Procurement:

DATE	Vendor	Description	Total
8/16/22	On Scene Tags	Accountability Tags (Bill Lang)	15.00
8/24/22	P&W Wireless	Pager Repairs	802.50
0/5/00		LED Traffic Wand (Blue)	126.36
9/5/22	Grainger	2 gal. steel safety gas can	15.00 802.50

⁻Several things back ordered as a heads up to the board.

⁻Chief Koppmann does have receipts for Commissioner Legters.

9/5/2022	The Fire Store	Radio Strap (Chief 702)	161.42
9/5/22	Arnold Fire Equipment	Quick Fist Equipment Clamps (Engine 711)	31.65

Treasurer's Report- This month's bills before additions is \$16,728.55.

- -Derrick Legters wonders why there is no budget increase the allowed in te upcoming budget with a 9% inflation rate. Many other departments around are doing the 2% allowed increase from the state. There is nothing left over to cushion for next year. In the past the 2% has helped make run everything smoothly.
- -Commissioner Duvall wants to be the community difference this year. He sees we have lots of money, and we can get a gear washer to help cut down outsourcing costs as well. He feels there is a bigger need to serve the community in this manor with not increasing with the high inflation rates right now. He sees no reason to increase.
- -Commissioner Legters provided long range numbers based on historical trends to help prepare for the future. We are going to set our future up for an issue in the future if we don't use these guidelines.
- -Discussion back and forth on the numbers.
- -Commissioner Duvall said he felt they are imaginary numbers. And again, Commissioner Duvall wants us to be the community difference.
- -Derrick Legters mentioned when crunching his number is we did the 2% allowed increase his taxes would only go up about \$6. When it did not go the allowed percentage increase the district was in a bind and had to deal with budget issues.
- -Commissioner Duvall reminded him of the farmers with large amounts of land where it could rise as much as \$160. Its \$100 to corporations and businesses. It is \$6 to a potential single mom. Be the difference.
- -Chief asked Commissioner Legters if we lose the money up front and if we are losing some sort of interest free due to being compound.
- -Commissioner Legters said if we reduce this year's tax levy then next year will also be affected by the no change in budget.
- -Commissioner Rhoda suggested pulling a CD from the bank to get the money if in a bind when the budget does not cover something. So, the amount can be offset.
- --Chairperson Heissenberger reminded them taking from CD's often will cause issues and some penalties.
- -Duvall said the world is changing and we need to adapt.

- -Continued back and forth on this topic.
- -Chief reminded the board this has happened before with a 10% inflation rate with no increase in taxes. And asked the board if they are ready to defend the numbers in a year or two when they may have to adjust and go over. Because the increase allowance was not taken.
- -Chairperson Heissenberger reminded everyone to remember it is a ripple effect down the road.
- -Derrick Legters "individual on board who is financial expert and licensed and knows what is talking about on this board and you need to listen."
- -Chairperson to move forward with meeting and ask if there is anyone willing to make a motion on the proposed budget.
- -Commissioner Rhoda made a motion to accept the proposed budget with 0% increase for 2023. Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger		Х		
Commissioner Zach Legters		Χ		
Commissioner Phil Rhoda	Χ			
Commissioner Jeff Kachmaryk	Х			
Commissioner Ryan Duvall	Χ			

- -This will be given to the town and village.
- -Budget hearing legal notice will be placed as well.
- -Reminder there is the 6 pm budget hearing next month before the regularly scheduled meeting on Monday night.
- -Commissioner Legters continued to go over the report. He has some additional bills come in for the month.
- -Otis contract to be paid.
- -Schindler, and Buffalo elevator have had no reply as of yet.
- -The one CD has a total of \$145,831.

The extra bills for the month included:

- -Waterways \$3925.50
- -Granger \$190.26
- -Fuel \$372.19 from the town.
- -West Fire \$557.00

- -Chiefs door lock not fixed as of yet. A locksmith needs to come out.
- -New total of the bills is \$21,773.59 after the additional bills.
- -Motion made by Chairperson Heissenberger to pay the bills in full. Seconded by Commissioner Rhoda.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	Х			
Commissioner Phil Rhoda	Х			
Commissioner Jeff Kachmaryk	Х			
Commissioner Ryan Duvall	Х			

Transfer from Gen. Fund savings to Gen. Fund checking: Commissioner Legters said he would like to get approval for \$22,000.00 to be placed from savings to checking in order to pay the bills for the month.

-Motion to transfer \$22,000.00 made by Commissioner Rhoda. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	Χ			
Commissioner Jeff Kachmaryk	Х			
Commissioner Ryan Duvall	Х			

The motion passes.

Correspondence

- -Rotary club sent a thank you via email for use of the community room for their literacy program.
- -Rubber cat ad.
- -CNB for credit cards
- -Ruston paving
- -NBF catalog supplies
- -Granger catalog.

Apparatus:

Schedule Krown rustproofing for all apparatus, including chief truck.

711: Nothing at this time.

712: Nothing at this time.

752:

- Replacement drivers side wheel well trim
 - Received 3/30/22 (Wrong style)
 - Second trim piece received 9/6/22. Right style, wrong size.
 - Keri @ Gorman sourcing the correct version.
- New hose bed tarp for cross-lays & main hose bed. (Netting similar to 711) -Churchville
- Check engine light still on. OK to drive per Diesel Tech @ Van Bortel. EGR Valve.
- EGR valve received by Van Bortel. Service appointment scheduled for Oct. 6 (Thurs.) drop-off @ 7:30am
- Do not move apparatus indicator on.
 - Compartment door sensor on rear door
 - Sensor ordered 8/15/22. (Churchville)

741: Nothing at this time.

751: Nothing at this time.

70 - Chief Vehicle: Oil change coming due in about 400 miles. Farnsworth.

Buildings: Commissioner Rhoda let the board know one window is on the way. window treatments were an estimated \$ 2,450.

- -There was a request to do white upstairs for the window treatments to best match the different paint color up there.
- -There were 2 more windows requested.
- -Motion to have window treatments, not to exceed \$3,000 by Carl made by Chairperson Heissenberger. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	Х			
Commissioner Jeff Kachmaryk	Х			
Commissioner Ryan Duvall	Х			

The motion passes.

- -Beige window treatments for downstairs and white for the upstairs to be done.
- Estimate for shed roof and ideas to keep ventilation was \$1,650.00. It would be a metal grate and roofing. The grates will let snow in. But that is ok the board shared.
- -Commissioner Duvall suggested to remove shed and place vinyl walls around the generator and then paint it. He has seen some great designs painted in the community.
- -There was a reminder that the building was needed for the unit to work.

- -Chairperson Heissenberger wanted to move forward with the provided quote.
- -Commissioner Rhoda will additionally see if he could work with Carl to get a better rate from him for this project.

-Motion made to go back to Carl for a \$1,200 quote for the roofing on the shed was made by Chairperson Heissenberger. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	Х			
Commissioner Phil Rhoda	Х			
Commissioner Jeff Kachmaryk	Х			
Commissioner Ryan Duvall	Х			

The motion passes.

- -Brief discussion on grate options for roofing solution for ventilation. Commissioner Rhoda will get another opinion as well.
- -For the truck bay floor, the board was provided some quotes. To fix the slight bubbling under the tires of the few trucks the one company provided a quote for a completely new floor. Rough estimate was near \$40,000.00. Or there was a DIY option for a kit. Commissioner Rhoda will look into this as an option.
- -Suggestion to maybe wait until after the department's Halloween event on October 31st. As they have the community in the truck bay with heavy traffic. However, this should get done before the wet season of winter when the members often wash the trucks down more to the salt used on the roads Chief Koppmann suggested.
- -CA Reed did the original flooring.
- -Commissioner Kachmaryk wonders if there was some sort of guarantee on the work or warranty. Especially since the building is only about 10 years old.
 - door on agenda Zach said its way too much.

Grounds:

- -Commissioner Duvall has a write up for the snowplow contract. 300 pounds of salt for the grounds, one inch policy. Commissioner Duvall will send electronically to secretary Barbaro to then get to newspaper to post.
- -Reminder the person who does on contract does not have to shovel the Main Street sidewalk. This is down by the village.
- -Proposals to be discussed on Oct. 17th which is the next meeting.
- -Snow removal at end of season was also discussed and would be talked about with the contract company of choice.
- -President Murnan of the Fire Department asked the board and Commissioner Duvall if it would be that much more to salt and shovel the sidewalk. Discussion on costs and reminder that it is under the village's responsibility.

Insurance:

All good at this time according to Commissioner Kachmaryk.

New Business:

- -Christmas dinner for December meeting.
- -Oct 3rd- 9th National Fallen Firefighters events occurring. "Light the night." Chief is thinking of participating either Oct. 7th or 8th. This will be at dusk, and posted on social media. The idea is to pull the trucks out front and have the lights on for a memorial for the fallen firefighters.
- -Chief Koppmann let Commissioner Legters know he needs ink as well for his printer.

Adjournment:

Motion to adjourn by Commissioner Rhoda. Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George	Х			
Heissenberger				
Commissioner Zach Legters	Χ			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	Х			
Commissioner Ryan Duvall	Χ			

The motion passes.

Meeting ended at 9:10 pm.

I, Heather Barbaro, secretary of the East Bloomfield Fire District, hereby certify that	
the attached minutes are true and accurate copies of minutes maintained by me	ir
the ordinary course of business and as part of my role as secretary of the fire distric	ct.

Secret	ary		