

EAST BLOOMFIELD FIRE DISTRICT
Meeting Minutes
March 21st 2022

Phil Rhoda 3 year	George Heissenberger 12/2020	Jeff Kachmaryk	Zach Legters	Ryan Duvall
2022	2023	2024	2025	2026

Called to Order: Meeting was called by Chairperson Heissenberger at 6:29 pm. Meeting was held in the Commissioner's office.

Attendance:

	Present	Absent
Chairperson George Heissenberger	X	
Commissioner Zach Legters	X	
Commissioner Phil Rhoda	X	
Commissioner Ryan Duvall	X	
Commissioner Jeff Kachmaryk	X	

Chief Pete Koppmann X

Secretary Heather Barbaro X

Also Present: Derrick Legters X Steve Murnan X Seth Jonas X

Public Comment: None at this time.

Fire Department: None at this time.

Minutes: Motion made by Commissioner Rhoda to accept the meeting minutes as written. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Membership: Meeting was held, and Commissioner Duvall attended. Nothing to concern the district with currently.

-Chief handed Heather a physical to file for member Joyce Koppmann and informed the board that 13 members had physicals at OcuStar and those will be in soon. Will be given to district soon as well.

Reminder from Chief Koppmann that COVID tests are available and there is no reason for anyone to feel like they must purchase any.

-Chief Koppmann also working on a mutual aide agreement for a member of the Bristol Fire Department (Tim Bruder) who works in Bloomfield. This would allow him to

respond when in town to help with additional manpower and be covered under our umbrella.

Chief's Report:

February 2022 Incident Report	Total
Vehicle Fire	1
MVA	5
Carbon Monoxide Alarm	1
Wires Down/Pole	1
Chimney Fire	1
MA Structure Fire (Bristol)	1
Water Problem	2
Automatic Alarm	3
Fill-In/Stand-By (Victor)	1
EMS Assist	1
TOTAL	17

17 calls for the month.
 2022 Year to date: 29
 2021 Last year this time: 38

Procurement – Chief:

DATE	Vendor	Description	Total
2/25/22	First Out Rescue Equipment	Drager X-am 2500 4-Gas Meter Calibration	81.49
3/13/22	First Out Rescue Equipment	2.5 gal. water extinguisher & strap	178.00
		Structure Gloves (5 LG, 3 XL)	752.00
		Class 2 Safety Vests (4)	79.80
		Storz/Rocker Combination Wrench	27.25
		Class 2 Safety Vests (3) – SAFETY OFFICER	131.85
3/13/22	Churchville Fire Equipment	12.5W Bunker Boots (P. Koppmann)	465.00
		SCBA Mask cleaning wipes	60.00
		2.0" x 1.5" Hose adapter (Electric Pump)	36.00
		Structure Gloves (2) XS-Cadet	160.00
		Flat head and pick head axe (741)	146.00
3/19/22	Finger Lakes Communication	XG-75 portable radio batteries (Qty. 4)	304.52

		Minitor V Pager Batteries (Qty. 4)	86.00
		XG-75 Belt Clips (Qty. 6)	87.00
		XG-1000P Speaker Mic. (Qty. 1)	156.08

-Chief would like to have approval for the purchase of 3 new helmets. Not to exceed \$1,250.

Motion made to approve and not to exceed \$1,250 made by Commissioner Heissenberger. Seconded by Commissioner Legters.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Treasurer's Report- Total bills for the month before additional bills: \$15,448.71.

-Commissioner Legters asking about accident and sickness renewal. This will be investigated by Commissioner Kachmaryk.

-Commissioner Legters went over bills with the board of commissioners.

-Commissioner Legters double printed Parrish and Brassie bill, So he will hold one check.

-Otis bill has come in and the total is \$315.75.

-Empire Access bill has come in and the total is \$49.95.

-Payment coming due for truck from Green County Commercial Bank.

-Insurance Bills came in. There was a total of three of them. First was \$13,949.30.

2nd for Inland marine was \$3,375.

3rd was for the umbrella policy and the total was \$1,250.

Summary for General Fund -Discussed and gone over by Commissioner Legters.

Transfer from Gen. Fund savings to Gen. Fund checking:

-Given the above additions of bills, the new total for the bills is \$34,388.71
Commissioner Legters wants \$35k moved from savings to checking to cover the bills.

-Motion to move \$35,000 from savings to checking to pay the bills made by Chairperson Heissenberger. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			

Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Additionally Commissioner Legters shared with the board that the 2018 Audit was now complete and had copies for those interested. There was one suggestion from Rich to make an amendment for fuel.

-2021 AUD was submitted by the March 1st deadline.

-CD coming up from the bank.

-Truck payment due and the total is \$43,415.97. This is due by April 20th for the truck payment to wire.

-Motion made by Commissioner Rhoda to pay the truck payment in the total of \$43,415.97. Seconded by Chairperson Heissenberger.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Discussion needs to be had for capital expenditures. Meeting to be held on April 20th by a small group to go over big items in the future to budget for. Meeting to start at 6:30 pm.

-C. D to roll over at best 6-month rate.

-Motion to let Commissioner Legters pick the best rates for CD made by Chairperson Heissenberger. Seconded by Commissioner Rhoda.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Correspondence –

- Frontier internet ad
- US census Bureau
- Honeoye storage Newsletter
- Global Chemicals order form
- Van Bortel service flyer
- Renewal for C. D. from bank
- American Power and Gas rebate check. This is not something we are enrolled in and they often send us a lower dollar amount check. District will not be cashing.
- Coupons
- Gear coupon.
- Association Newsletter.

Apparatus:

711:

Left side hose bed light out (Churchville). Found broken 4-pin plug on light base. Churchville ordered new lights 10/21/21. Possible warranty (second time)? Leak at windshield contacted Churchville 12/20/21

Recall: Fuel rail inspection & repair.

Regional in Geneva. Korbyn Simmons coordinated the work on the truck. Truck to Regional 2/23/22 – Ben Murnan donated his time to help take care of the truck.

712:

Recurring electrical issue
Multiple exhaust leaks present. Will need new exhaust at annual PM in 2022

752:

Drivers side wheel well trim damaged during driver training (J. Barden)
Gorman has submitted RFQ to KME for pricing & delivery
Will not pump in Pressure mode. Possible pressure transducer issue
Service tech from Gorman coming when transducer parts are available

741:

Recall: Brake light activation when automatic traction control comes on.
Tracey Equipment. Henrietta.
Truck going on March 29th. 7:00 am

751:

Ordered new mirrors (towing style) Installed 2/28/22 (Ben Murnan & Billy Gasser)

70 - Chief Vehicle:

To EV Warning 3/11/22 for malfunctioning rear warning lights (no charge warranty)
Truck returned 3/13/22

701 – POV

New truck purchased end of February
See quote from EV Warning for lights & siren install

704 – POV

Scheduled to go to EV Warning week of March 21
Quote for install approved at Jan. 2022 BOFC meeting

-Korbyn Simmons bought a new truck and needs to be outfitted with lights and sirens. Will transfer over equipment.

-Bill Smith's truck to go out here soon to get outfitted.

-Finger Lakes returning radio with mobile scan on and will fix this. 3/25 to be fixed.

-Commissioner Duvall asked about new trucks and outfitting the assistant chiefs. If this was something the district always provides or if it is out of pocket.

-Discussion on it having been done for every assistant chief in the past.

Buildings:

-New windows being installed Monday March 28th. They will install 2- 3 windows. They will have a lift.

-Carl will need look at gutters again. This includes above radio room and by antique truck entrance. A possible eave to be added to entrance where members use most.

-Generator annual maintenance on the horizon.

-Estimates to potentially be done on pump and Commissioner Rhoda working with Ryan to accomplish.

-Commissioner Rhoda is still waiting for ARC to give an estimate about the flooring and refinishing.

-Reminder that two estimates are needed before the board moves forward with a decision.

-Commissioner Legters will give chief grand master key.

-Pump still waiting and roofing by Carl. Window treatments and windows by Ray's Brothers are all in the works.

-Commissioner Rhoda is still looking into having the floors polished potentially by the ARC.

-Gutter discussion in downspout by side entrance and front of building.

- Carl to look at the radio room ceiling as well.
- Commissioner Legters to check front punch pad to have it be fob access for front door.
- Door weatherstripping was completed.
- New Assistant Chief Bill Smith was able to get the knox box key out. However Chief needs a grandmaster key.
- Commissioner Duvall provided the board with some estimates for 6 new cameras to potentially be installed in and on the building. He stressed the importance of full building surveillance and how it can bring down our insurance costs.
- Camera's estimate is \$3,960.00.
- Past Chief Legters commented on level of trust for the department. And how a camera in the ready room that is for the department and the members is something he doesn't agree with.
- President Murnan brought up the fact that the department has had to outfit everything for that room, and it should be up to the membership.
- Commissioner Rhoda wants to table discussion to talk to other districts on what they do as well.
- Discussion ensued, and reminder of the sheriff's office potential reimbursement.
- Commissioner Kachmaryk will get numbers from Joel Steele regarding the insurance reduction with the cameras installed.
- One camera change needed is a 360-degree view for entrance by elevator and main side door to be put in.
- Member Dan Scanlon requesting two additional FOBS.
- Member Shane Clement also requesting a swipe card.

Grounds:

- Commissioner Duvall presented sheets for landscape bids. These were what we should look for as a potential candidate. The board reviewed specification sheet to be sent out once bid is posted.
- Ask for fire department to post on sign out front.
- Ryan Duvall to reach out to people he knows as well to invite to bid.
- Posting for messenger to be emailed to Heather., once approved.
- switch out front bushes to box woods.

Insurance: New insurance cards in trucks as of 3/12/2022.

- Commissioner Kachmaryk received a binder from Joel Steele and will file.
- Sheriff's bumper to be asked about.

New Business:

-Chief enrolled in a new class. Free of charge but chief said it's in Batavia. and reimbursement for tolls.

-Extrication class in May and Chief wants to send 4.

-Motion to approve and send 4 members for this class for \$1,000 by Commissioner Heissenberger. Seconded by Commissioner Rhoda.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Motion for Chiefs truck to be of use to drive to the training classes for Chief in Batavia made by Chairperson Heissenberger. Seconded by Commissioner Legters.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Commissioner Legters requested Large 33-gallon garbage bags to be purchased by Chairperson Heissenberger for the cleaner.

Old Business: None at this time.

Adjournment: Motion to adjourn by Commissioner Rhoda. Seconded by Commissioner Legters. Meeting end time of 8:20 PM.

I, Heather Barbaro, secretary of the East Bloomfield Fire District, hereby certify that the attached minutes are true and accurate copies of minutes maintained by me in the ordinary course of business and as part of my role as secretary of the fire district.

Secretary