

**EAST BLOOMFIELD FIRE DISTRICT**

**Meeting Minutes**

**July 18th<sup>h</sup> 2022**

**The meeting was recorded for note keeping purposes with the number in attendance for accuracy.**

Phil Rhoda 3 year	George Heissenberger 12/2020	Jeff Kachmaryk	Zach Legters	Ryan Duvall
2022	2023	2024	2025	2026

**Called to Order:** Meeting was called by Chairperson Heissenberger at 6:30 pm.  
Meeting was held in the Community room.

-Chairperson Heissenberger read from Roberts Rules of Order to set precedent for the meeting and how it would be run. Respectfully listen, wait to be addressed, give name for meeting minutes and flow of the meeting.

-Thank you to the other commissioners for helping remind of the importance of the Roberts Rules.

Main notes included no foul language, waiting to speak and be addressed, clearly stating the motions on the floor, limited public comment to 2 times during an open motion.

Commissioners give Roberts rules cheat sheets and extra given to those in attendance.

**Attendance:**

	Present	Absent
Chairperson George Heissenberger	X	
Commissioner Zach Legters	X	

Commissioner Phil Rhoda	X	
Commissioner Ryan Duvall	X	
Commissioner Jeff Kachmaryk	X	

Chief Pete Koppmann \_\_X\_\_

Secretary Heather Barbaro \_\_X\_\_

**Also Present:** Derrick Legters \_\_X\_\_ Steve Murnan \_\_X\_\_ \_\_X\_\_ Scott Murnan \_\_X\_\_ Bill Smith \_\_X\_\_ Gina Brown \_\_X\_\_ , Billy Gasser \_\_X\_\_ Ron Newell \_\_X\_\_ Rick Rayburn \_\_X\_\_ , Joyce Koppmann \_\_X\_\_ Joann Long \_\_X\_\_ Judd Rockcastle \_\_X\_\_ Vic Rausher \_\_X\_\_ Gary Bidwell \_\_X\_\_ Michelle Rhoda \_\_X\_\_ Sarah Kuhn \_\_X\_\_ Alex Brown \_\_X\_\_ Bill Lang \_\_X\_\_ Mike Long \_\_X\_\_ Kimberly Duvall \_\_X\_\_ Emma Duvall \_\_X\_\_ Bill Smith \_\_X\_\_ Shane Clement \_\_X\_\_ Peter Tuttobene \_\_X\_\_

**Public Comment:**

-Peter Tuttobene asked to speak first. He shared that he has lived in the fire district for 24 years. He first asked where the meetings are advertised.

-Chairperson Heissenberger let him know that are the beginning of the year they are published in the Daily Messenger. It states the meeting for the full year unless a special meeting is called. Then those additionally will be posted in the Daily Messenger.

-Mr. Tuttobene stated he wondered why no one from the community was at the meeting. He wanted to know how the board knows what the community wants if no one shows up.

He brought up the taxes and how they have doubled since he has lived here. He wants to know why in the last 5-6 years there an increase in spending in the district.

-Chairperson Heissenberger said he opens it up to any commissioner to feel free to address.

-Commissioner Legters said he would help answer. He stated before the building was made there was a conditional agreement not to raise taxes at the time. These commissioners included Jack Harrington, Vic Rauscher, Bill Compton.

Since Vic was present in the meeting, he was asked to share what the agreement was.

-Vic Rauscher said "under what we had anticipated under bonding and the building with budget that was proposed we thought we would be ok not increasing taxes. We thought we could maybe just do the 2% or less each year. We thought we had the money in reserves to handle it. As the building and needs progressed the taxes did need to go up. I would like to say it did not go up a lot."

-Commissioner Legters shared the 2% Cap was only surpassed one year due to the loss of the protections district from Canandaigua. This was a major revenue loss of \$34,000.

IN the past 7 years as he has been a commissioner it has only gone over the cap once.

-Community Member Mr. Tuttobene asked if it even goes down.

-Commissioner Legters did say we have not gone down, and as things get more expensive with rising costs, we try to keep it down.

-Chairperson Heissenberger reminded everyone a public budget vote will be happening soon and as always it will be published to the public when the vote it. It is posted in the daily messenger and will be in October.

-Mr. Tuttobene then asked Chairperson Heissenberger if the gavel he uses "is that one of those collectable signature judge Judy gavels? Because I mean you can collect box tops from cereal boxes, don't you?"

-Commissioner Rhoda stepped in to say it was a gift from his wife.

-Community member Mike Long said the gentleman asked earlier about the publication of the meetings and he was under the impression the board fell under the NYS rules for open meeting law which requires public notification of the meeting to the public 2 weeks before a meeting. And the publication of the meeting minutes to the public. He wanted to ensure the board was following this.

-Chairperson Heissenberger let him know meeting dates again were published for the whole year at the beginning of the year. He was open to switching it to monthly publication if that is the wishes of the community. However, they are the same time and day of the week and week of each month. And so that being published at the beginning of the year gives advanced notice for the entire year. As for the meeting minutes they are readily available, the fire district itself does not currently have a website to be published. But they can be when we get one. The department has a website has a web page but that is a separate part. Again, meeting minutes can be handed out whenever requested in the meantime.

-Mike Long looked at other districts and they publish on the town website. He asked the board if we ever considered doing that.

-Chairperson Heissenberger said the board could certainly discuss it and see as a group if that would be an option, it hasn't come up, but it could be discussed.

-Commissioner Rhoda did share that on tonight's agenda there is mention of a district website so once meeting minutes are approved it would be readily available about 2 weeks after.

-Kimberly Duvall requested to speak. She is a community member in the district. She wanted to confirm the only way the meeting minutes are available as of now is to request them. And they are not open to the public to view online anywhere.

-Chairperson Heissenberger did share again the district has no website in order to share them in a public way. If the district had one, it would be required to be published. He did say they are readily available anytime and past ones are in the fire station stored.

-Kimberly Duvall said she had some questions in regard to the rentals in the community room. There was confusion as far as the free room and now there is an issue with having to have an insurance waiver

-Commissioner Rhoda said it is a miss rumor that it is a rental. There is no rental fee. It is a deposit that is then given back once the event is over and someone inspects the room to ensure no damage.

-Reason for insurance is there has been issues in the past with damage to the room. So, in order to get some money back to fix it our hope is that it is insured if someone messes a door up or a window it would be fixed. He is open to discussion

-Kim Duvall feels the community feels they are always paying for insurance on the building for taxes and they feel they are getting double dipped. When they must pay on insurance when the building is insured.

-Pinsky and insurance agent suggested district to have those renting the room carry their own insurance. This was shared by Chairperson Heissenberger.

-Commissioner Rhoda said many people do have high deductibles and some things may not be covered. It's one of those things you hope doesn't happen.

-Kim Duvall shared "Regarding the website, it has been lacking as there is no way to communicate with commissioners, and to view the minutes. I think a website would be fantastic for you guys-It's an open line of communication as I know the town gets a lot of phone calls and questions regarding the fire department and fire district. And Peggy is a great liaison for that but to have a direct line and a way to even know who you guys are. I know a lot of people don't even know who the commissioners are.

-Chairperson Heissenberger shared with the town a contact sheet for the commissioners. And there is a direct phone line to the department, and messages can be left. This was done at the beginning of the year.

-Inquiries are responded to, and there is an email they can reach out to. t's eastbloomfieldfiredistrict.com.

-Kim Duvall asked where this is listed.

-Chairperson Heissenberger shared the town has this information, rental agreements also given to the town offices to share as they rented room recently.

Kim Duvall "it's not the towns responsibility to handle the district's business. That's all I'm saying.

-Chairperson Heissenberger shared "no but you asked if the town has our contact information."

-Kim said" no I didn't say that. I said the community doesn't. They have to call Peggy to get it. Let's just eliminate that. I think it would be great to have a website."

-Commissioner Rhoda said "I'm hoping the website will clarify that, so there is a way for people to. And I know Pete has forwarded me calls. "

-Chief Koppmann shared it gets checked at least twice a week. And anytime he gets any information he sends it to Phil and copies in the fire district email so there is a record.

Chairperson asked if there were any comments or questions from the public.

-Gina Brown, (member of the fire department, fire police, and Captain of the Ambulance and past commissioner)" We receive several messages per week about renting the room and every single time we reply and refer them to your email, and they haven't been getting answers. We have seen several requests and they don't get the answers. We don't have the answers as it's the commissioner's responsibility."

-Chairperson Heissenberger "I can only address that when I do receive them from you, I do forward them on to the district email and to the appropriate commissioner. That contact person would be commissioner

Rhoda. There was one person in particular that we had contact on that was trying to reach out numerous times. We did try multiple times in phone tag to reach out and get back in touch with."

-Commissioner Rhoda said "that was the only person he missed as he always tries to get back in touch with them. He doesn't know if he was sick at the time. But he does know she did slip through the cracks and ended up not renting anyways."

-Chairperson Heissenberger did say the process was when the board is notified Commissioner Rhoda as the contact person does try to reach out as quickly as possible.

-Gina asked if there is a contact number or just the email.

-Commissioner Rhoda said there will be a place to email, and it shared on the website as soon as we talk about it later in the meeting.

-Gina just asked that it gets forwarded to them so they can help get it to the Facebook page as they can share any information as the Facebook page is very active.

-Commissioner Rhoda did offer to share his number with her if she wanted.

-Commissioner Heissenberger asked if there was any more public comment. Seeing none he closed public comment.

### **Fire Department:**

-Chairperson Heissenberger recognizes President Murnan of the Fire Department.

-President Murnan shared that it was discussed at our last meeting to post a banner for our 100<sup>th</sup> anniversary and they would like to hang it on the truck bay doors.

Board had no issues with that as long as it doesn't block the doors.

-Commissioner Legters makes a motion to allow the department to hang a banner of any size as long as it does not impede egress out of the building. Seconded by Commissioner Duvall.

-Commissioner Kachmaryk asked if the board needed to know what the banner will say. Joanne Koppmann said, "It will say 100<sup>th</sup> Anniversary, a century of service 1922 to 2022."

-Chairperson Heissenberger again references the motion on the board and asks if there is any further discussion after repeating to the audience the exact motion.

-There was a discussion on whether or not permits may be needed and the department will get one if needed.

-Chairperson Heissenberger called the question to move forward and vote.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Chairperson Heissenberger asked if there were any other comments from the fire department.

-Hearing none he moved on to old business.

**Old Business:**

Cameras and draft policy for security were on the agenda. Chairperson Heissenberger did provide for the benefit of the commissioners a draft policy for the commissioners.

-Chairperson Heissenberger wanted to entertain discussion to set up a committee to discuss the policy. Commissioner Rhoda agreed with this.



-In regard to the draft policy for security Chairperson Heissenberger would like to set up a committee and asked if members wanted to step up and serve on the committee.

-Commissioner Legters has read through the policy, and he has wonder ii it should be added into the already existing IT policy as an attachment. As well as a more stringent FOB policy. It would follow the same lines with use and access to building.

-Commissioner Rhoda clarified who should be on the board.

-Commissioner Legters said both members from the department and board representatives should be on the board as many of us spend a lot of time in the building. More so the members."

-Chairperson asked how the board wishes to proceed. Do they wish to form a committee and meet and then come back to the commissioners?

-Commissioner Legters offered if it is agreeable to have two commissioners and two members of the department to work together.

-Commissioner Rhoda offered to join the committee.

-Commissioner Kachmaryk did ask if the district has a policy not pertaining to the cameras for any incidents or conflicts between fire personnel. Or an SOP in place.

-Chief Koppmann said "the department has membership committee which is tasked with discipline, and it can be anything from verbal to written, to expulsion depending on severity. Chief officers also have the authority to suspend any member on the spot. So, to answer the question yes there is something in place and the board has a spot on that committee. Currently it is Commissioner Duvall, and you were previously on there. (Referencing Commissioner Kachmaryk)

Motion to set up a committee to discuss camera policy and all associated IT, such as fob and security access made by Chairperson Heissenberger.

Seconded by Commissioner Legters.

-Commissioner Rhoda said we haven't even approved the minutes form last time and he would feel more comfortable waiting

-Chairperson Heissenberger said the committee will just discuss wording with the policy, it would be modified and then it may or may not pass depending on what they present to the board.

-Commissioner Rhoda wanted clarity on the cameras and if there was no current policy in place so those could be discussed.

Chairperson Heissenberger said that would be discussed next.

-Commissioner Rhoda asked for the committee members be established.

-The committee is Commissioner Legters, Commissioner Rhoda and then President Murnan was asked if he had two members in mind to serve. He could not answer that at this time.

-Commissioner Rhoda asked if Vic Rauscher would like to serve on the committee and he said yes. Joann Long was also asked by Commissioner Rhoda to join, and she accepted.

-They can use the policy as a starting point if they wish, and Secretary Barbaro offered to send them the policy via email if they stopped up with her to get their emails after the meeting if they wanted.

Chairperson Heissenberger calls the motion to a vote.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			

Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Cameras themselves now discussed.

-Chairperson Heissenberger shared the disposition was that there was some contention to the meeting minutes and how they read, and I know minutes are next on the agenda. In order to ensure we are on the same page he asked the board their pleasure regarding how to proceed next.

-Commissioner Legters would like to wait until the policy is formalized and all agreed upon before moving further that way, we can all come to an agreement on said policy together before taking action that could be seen one way or the other as not following the potential policy.

-Commissioner Duvall said "I get what he is saying but he wants to get out district back and under surveillance and get the building back under surveillance because we have already been through this once and we have let the policy follow because we approved all of this with no policy. So, I think we should reinstate them and let the policy follow after. Because the policy was not discussed last time, and it has only just come up in the last month and he thinks that we are putting our district and the people in the room at risk."

-Past Chief Derrick Legters "I understood it as all of the outdoor cameras are still going, hallways cameras are still going, stairwell cameras are still going, truck bay cameras are still going. Those are not in question and never have been."

Commissioner Rhoda added quickly that the gym cameras were still on and never turned off just so everyone was aware.

-Community Peter Tuttobene shared that he was confused on what he missed about the cameras. Commissioner Rhoda let him know that last month's meeting there was some back and forth in regard to the cameras in the ready room.

-Peter then asked why.

-Chairperson Heissenberger said "originally, they added cameras over time, and it started with the truck bays. There were some incidents with a neighbor in the back and we added outdoor cameras, at that time it was discussed and added to put in the exercise room and ready room."

Peter asked if the exercise room was just for members. And he was let known that the department paid for it with their own fund, they have to be trained on the equipment and sign in when using it in case something happened.

-Chairperson Heissenberger shared that before the department had access to these room and even had to outfit the ready room with carpet, paint and the furniture in there. Everything is paid for including the snacks and even the cable. He shared that the members shared a letter last meeting those 20 members voted to have the cameras removed as a request to the board.

The commissioners did decide with the original motion to turn off both cameras. The motion was amended to just remove the camera in the ready room. That was the part not clear in the meeting minutes before. Because of the amendment and confusion of the meeting that the interpretation was to just turn off the one camera vs removing the one in the gym room as well.

-Peter asked if why it was bought and paid for why it was turned off and just sitting there. He understood why it turned off for the member room where they bought and paid for everything in it but had questions about the exercise room.

-Commissioner Rhoda cleared up that one is still up and operating. And that the meeting minutes have been reviewed. The secretary recorded the meeting and shared both the minutes and the recording for all commissioners to listen too and go over. It was reminded that per council the recording would need to be destroyed upon approving of the minutes as it is only supposed to be a written copy of the minutes.

-Secretary Barbaro knows this and will follow it.

-Community member Peter Tuttobene shared this is why public meeting minutes on a site are important to read as well so the community can add in their thoughts.

-Commissioner Rhoda shared that again the meeting minutes are not really made open to the public until approved.

-Joyce Koppmann said one of her questions about the gym cameras not being turned off was answered. She did have a question on the insurance and the follow up on the discount the board thought would be available.

-Commissioner Rhoda said there is no front-end savings for having the camera in the room. Insurance agent said any issue in those rooms though having a video would aide in the investigation. Though insurance may not pay at all. If anything, maybe a \$100 savings in the overall policy for the whole year.

-Joyce said with the animosity over this issue in the last month or so "there might be a savings of \$100" is it even worth it?

-Commissioner Rhoda said for him price was not something for him on why he would vote to keep them or take them away.

-Kimberly Duvall asked to speak again. She wanted to comment on a comment George made in regard to the rooms belonging to the fire department, doesn't the whole building include those remembers belonging to the community? It is a public building."

-Chairperson again clarified the department doesn't own those two rooms they are used by them, and the district gave the department to do whatever they want in those rooms.

Kim then asked "you say do whatever they want. Are you saying that room is exempt from potential crime we will say? Not that anyone is trying to accuse them."

-Chairperson Heissenberger "please don't try and distort my words. What I am just trying to say is the fire district in the past has provided the fire department use of that room and it was in their span of control. No illegal activities take place, if they had or do, they should be reported to the authorities. There are rules and bylaws that we mentioned that members must adhere to. So, it is not an area to be exempt from rules and regulations. It is however a room that had been the responsibility of the fire department. The district did not pay for anything such as carpet, furnishings or paint for that room as

they had for the rest of the building. That room was left to the department to take care of. So out of respect for that, that is why the determination of what was added or detracted in that room was approved by the department not the district.

-Kim Duvall "It seems anywhere that I have been in the last 10-15 years I have not been in any space that doesn't have a camera. What exempts this room from that? Just a gentleman's agreement 30 years ago? Where is it stated that this room is off limits to any viewing of the cameras or things like that. "

-Chairperson Heissenberger has asked if anyone else would like to answer the question from the department.

-Kim stated she was actually addressing the commissioners.

-Chairperson said a letter was delivered to the board to turn them off as it was felt to be an invasion of privacy. Based on that there was a very long and lengthy discussion. During the active discussion it was decided to turn off one of the cameras and that was the one in the ready room. Obviously, there was not one feeling and one direction. That was out of respect and done for their request to the firemen to turn please the camera off.

Kim- "I see its being looked as a very negative thing. But has anyone looked at the positive side of this potentially that it actually could help someone if something was to every actually happen to them? Or if something was stolen or damaged there is a positive side to this. It isn't always a negative thing being on camera. I mean everywhere I have worked I have been on camera and there have been incidents where I worked at a dealership and things were stole and it was a positive thing, I think. I mean if nothing is going on it should be a non-issue in my opinion.

-Chairperson Heissenberger saw Joyce's hand up but stated for Roberts rules she has spoken before and asked if anyone else wanted to share.

-Gina Brown" lots of concerns about cameras in the ready room. Because of an incident a month ago where we had over 13 calls in 6 hours. We were exhausted and no one wanted to go upstairs in the ready room and eat and decompress."

-Commissioner Rhoda and Kim asked why, and Kim additionally state "it doesn't make any sense."

-Chairperson Heissenberger asked that they please be respectful, and one person at a time talking on the floor.

Gina continued "we were told it was our room to decompress and relax, and we can't do that anymore. We feel like we are being watched constantly. Yes, the ones in the truck bay need to be there, the ones in the stair way or the ones outside. Fine! I just wish that people would see it from our standpoint in the fire department. Even the EMS. Our job is hard, and it is long. In some cases, we just need to decompress, and we can't. I don't want someone watching me cry because a child died in a car accident. And that's a room where we as members can talk. And pray, if need be, if we had too."

-Chairperson again offered to let those speak who have not yet.

-Rick Rayburn, assistant chief shared' he was command officer of the night Gina was talking about. The 13 calls in 6 hours. Was enough to exhaust anyone. He said last month, and he will share again when he got back to the firehouse no member walked into that room. They just wouldn't do it because of worry about being listened too. The fire department works very hard for the community, and they have always worked hand in hand with the commissioners. I have been a commissioner and up need to show and give the respect of no camera in the room when you are hurting morale of first responders. I have a feeling you are not seeing it from our moccasins. And I am asking you to see it from our standpoint. Gina again mentioned the child dying, we have had a lot of emotions over the years with calls and we need a place to decompress without worrying about cameras on us. We are asking you to leave that room free of cameras. If anybody feels or disagrees with this, we are asking you to speak now and ask us the department members your questions and speak openly.

-Commissioner Legters asked Rick how long he has been with the department.

-Rick shared that it has been 36 years with the department.

-Heather Barbaro asked to speak next as a member of the department and as a secretary for the commissioners. She has been a member for nearly 5 years and a

secretary for the commissioners for 3. "So, I try to see both sides with my roles. I just want to make a clarification for what's in the room for community members. There is like two love seats, two recliners, some tables, maybe some Yahtzee dice and free snacks and candy for the members. There is nothing really worthy of being stolen. And again, we have that membership committee in which one of the commissioners does sit on. So, if there ever was an incident it would be brought to the Chief, Commissioner member and the members on the committee. So, if there hasn't been anything too that she be mentioned too as there hasn't been anything to warrant cameras. I do get Kimberly DuVall's side of it being seen as a positive side but as a member too I have gone in that room after hard days and used that space. Its nicer on some days then screaming or crying in your car. And if another member comes up it is really nice to have that member and friend. There is really nothing of value to steal in the room."

Kim Duvall then asked the board if there is audio on the camera. It was shared that there is no audio.

-Commissioner Rhoda again shared that this whole thing is just again to get clarification to just approve the minutes.

-Community member Mike Long asked to speak next. "There doesn't appear to be any legal or insurance reasons or other to have the cameras in the exercise room or the ready room , there is only I have heard preferences by individual's and since these two rooms are used by the fire department almost exclusively I would propose , as I can't make a motion that membership of the department should allow the decision for the cameras to be placed. I mean talk about stealing equipment, my word if we talk about how much is in this building. The individuals are committing quite a bit of themselves to help the community so why are we worrying about a couch or something in the ready room. "

-Chief Koppmann did share often law enforcement officers do use that room as well and have full use of the building. This is a thank you for them as well for helping us at 3 am when there is a car in the ditch. He shared they have access as well, so the community knew as well.



-Peter the community member said the actual definition of who gave permission to the fire department to do whatever they want in that room and if it says they can do whatever they want then yes then can do whatever. “

-It was clarified it was past commissioner, and as part of the building construction. The department at the time had asked to make that room more personalized and the board said it was your space as the members and do as what you see fit. I imagine it was recorded in meeting minutes but that was 10-11 years ago. It was said and based on that agreement and with it being a close room to the truck bay response time is short by Chief Koppmann.

-Peter said with the emotional trauma and crap as the members go through, he is sure one day that emotions will run high, and words will be said, and no one will actually know without a camera. If something gets escalated and its not hugging and kissing. It's going to be fighting or something like that, but no one is going to know what happened. And that's with the whole deal with public cameras is. I am not going in there, so it doesn't matter but where did you then go then to decompress that night if not in the ready room?

-Gina Brown shared she was in the truck bay in the ambulance itself.

-There began to have talks back and forth and Commissioner Rhoda reminded everyone as well about Roberts Rules.

-Chairperson Heissenberger was asked if we assume all people try to be good and how the board is just responding to the members and their request for the cameras.

-Joann Long, community member wanted to share that she wants to reflect on Vic's comments and add that the decompressing in the rooms does extend to the gym. Because some go up there and exercise it out in a healthy way and it is not something the members want on camera. It was something she also searched out and asked several departments about their exercise rooms and they do not have cameras in them. And you have to think to what purpose we have to have one.

-Chairperson Heissenberger said that it would be taken under advisement. He then asked if anyone else wished to speak that was not yet was welcome to do so.

-Joann was not finished adding to her comments. She said she read over the minutes that were provided to her by Commissioner Rhoda knowing that they were not yet approved. She highlighted 4 times where it said the camera in the ready room would be removed and exercise camera turned off. She wonders why it was confused. And if a poll was taken of those there in the meeting would agree to that. She wanted to know why it was changed to leave the gym camera on. Additionally, she is in a club and the board has one week to respond to the meeting minutes. It is given one week for their board to complete. She wants to know why it takes nearly a month.

-Commissioner Rhoda reminded the room that the board is following government rules and meeting minutes need to be approved by the public, and they can't just be sent and passed without the public knowing. It goes back to the open meeting law.

-Joann asked if with that being in place it is like no decision is made until minutes are approved. She was confirmed that was correct, due to it needing to be voted on.

-Secretary Barbaro shared "Wanted to clarify the meeting minutes are readily available to commissioners with the law they may not be approved that fast. Typically, they are ready in about a week. The commissioners do look it over but with the law they have to wait until the next meeting."

-Commissioner Rhoda wanted to confirm everyone felt heard.

-Shane Clement, firefighter in the department wanted to know if there have ever been any issues documented in the ready room. Example of property damage etc.

-Commissioner Rhoda said that felt like more of a department thing as he wouldn't know.

-Shane asked if there was any other way to get into that room unless they have a key fob.

-Commissioner Kachmaryk said if you go into the flex and up the ladder you could get in. And Chief cleared that up that you would need to be fobbed into the truck bay in the first place. And that is all under camera surveillance.

-Commissioner Duvall wanted to let Chairperson Heissenberger know at this point the meeting has only been in session for an hour and there has been a lot of discussion.

-Vic Rauscher had been waiting patiently to speak and was able to share with the board his thoughts. He was a past commissioner and member now. He shared the ready room came up many times in the meetings as commissioners. They voted in agreeance 5-0 to have that room plus the fire department to finish the next room. If they wanted bunks or however, they chose to outfit the room. Bunk rooms have been discussed before. Cheshire often has members bunk and respond from the firehouse quicker. And I know there are members here now who come after work and might sleep on a couch. Which is really what we want to encourage as a department from the commissioners. The more people we have here and the friendlier it is more members will come around. Watching Football together on a Sunday and coming together. Departments are shrinking, and without members your taxes will go sky high. You think they are bad now? This is the whole premise of the department being able to furnish and put in things they like. My dad was a firefighter and had a great group of friends they would spend time in the department together and we need that here. We do not want to let this feud split everyone apart. Because if it does, we can lose our department and we can't let that happen. As a commissioner it was important that their room was for them as membership.

-Joyce wanted to add a correction to the minutes for the voting of the membership from the department. Two abstained from this vote. Commissioner Rhoda wanted to know who abstained and was told it was George and Kathy.

-Chairperson Heissenberger asked the board to discuss the pleasure on the minutes as great discussion has been had.

**Minutes:** Motion made by Commissioner Rhoda to accept the minutes as written with the amendment to the fact that all the conversation that went on within the camera discussion and interpretation of turning the camera off in the ready room was corrected. That's why it was removed the next day but there were questions about the cameras and what was done. Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Commissioner Legters listened to the meeting minutes recording and compared to the minutes several times and went over them in an email with the commissioners. There was a motion on the table to turn off both cameras and it did pass. It was after that where the discussion to remove a camera, and the discussion on that caused confusion. But there was a motion made to turn off both of those and again it passed, and the minutes should reflect that as it was stated.

-It could be put in the minutes there was disagreements on the last meeting minutes over the conversations and motions made.

-Steve Murnan wanted to confirm Joyce's correction was confirmed.

-With the disagreement the camera is staying on stated Chairperson Heissenberger.

Again, motion carries.

**Old Business Continued later in the meeting:** Chief has reached out to different departments to look at gear to outfit the new members. Fishers Fire department may have a surplus that would work for us.

-\$345 increase on gear. Chief is trying to outfit every interior firefighter with two set of gear.

-Chief reminded the board of the many new members in the department and the rise of costs/delays in shipping.

-Commissioner Rhoda suggested to ask department to post the district meetings on the front sign. He will send an email to President Murnan of the important dates.

-Commissioner Legters did figure out FOB issues for scheduled events. He will reach out again to West Fire.

-Commissioner Kachmaryk suggested a test to see if it trips the system.

**Membership:**

-Commissioner Duvall wanted to confirm the board is going to have a committee finalize the policy but wanted to confirm the status of the cameras. He sent out an email that he felt was a reasonable solution.

-Commissioner Rhoda said there are lots of discussion and we have already heard. He asked Commissioner Duvall if he wanted to make a motion.

-Commissioner Duvall makes a motion to reinstate the cameras in the ready room and we let the tech guy Mike come and set up logins and isolate those two cameras with their own login. So that if there is a time with a disagreement that happens within those two rooms and it needs to be reviewed it could be reviewed with a Commissioner, Chief and any members that are in question. It can be isolated to its own server that we only have access to through the district computer in the communications room. They will not be able to be viewed again if an issue arises.

-Commissioner Legters doesn't disagree with him and this, but this lends more to the policy that the committee has been referred too. And that in the meantime until that has been finalized and formalized by the committee and approved by the district. I think with the best interest with everyone involved here it would be better for us to have a more finalized policy in place along those lines encompassing most of it.

-Commissioner Duvall began to speak on this and it was reminded to have one person speak at a time, especially to capture minutes and Roberts Rules.

-Commissioner Duvall said he could always amend his motion that we reinstate all the cameras as they were and put a committee to move forward past that.

-Derrick Legters shared that the committee has already been formed.

-Commissioner Duvall said, "fine I would like to make a motion to reinstate all of the cameras."

-Commissioner Rhoda said, "there are a lot of different ways we can approach this whole thing but as we are sitting here."

-Committee has been formed and now a new motion is on the table to reinstate all of the cameras.

-Derrick Legters asked for point of order to have Secretary Barbaro can read the motion.

-She asked which one exactly to confirm as discussion and changes have happened.

-While she did that Commissioner Rhoda said, "he would like to solve it and leave it the way it is right now."

-Commissioner Duvall said he "already made a motion to reinstate all of the cameras."

-Chairperson Heissenberger let him know there was no second on the floor to the motion.

-Again, motion to reinstate the cameras and still have the committee formed to discuss cameras and leave them all on in the meantime. Made by Commissioner Duvall.

-Secretary Barbaro found original motion and read it to the room. "Motion to set up the policy for fobs security access and IT. Made by Chairperson Heissenberger. Seconded by Commissioner Legters. Vote was all in favor and it did pass.

-Chairperson asked if there was a second on the floor. Commissioner Rhoda seconded the motion.

-Commissioner Legters said "again there is a committee formed and we can figure out policy there. I think in the best interest we shut off the camera as was originally interpreted by the majority of the members out of respect to them and respect to all of the efforts they do for the community and that upon finalization on the camera policy we then reinstate what we may or may not need for cameras.

-Commissioner Duvall said, "well my part of the discussion is that I don't agree with that."

-Commissioner Kachmaryk asked if he wanted to add anything. "From the insurance eyes for the district I look at it through the eyes if what will happen in that room insurance wise if something happens where there is a police report filed or insurance claim made. If that's the districts building but the departments room is the department going to pay? I am guessing no. So anytime there is an issue the district would be on the hook. I also understand there are juniors in the department. I am a parent of 5 girls and

my oldest is 16. I would hate for my oldest to join a department and something to happen. I know there are rules and regulations set up. But I would hate for something to happen to an unprotected minor in any instance. These cameras in my mind are for insurance. It is to protect you and to protect us. Again, I have not looked at a single frame of recording. If two people get in a fight we can go to the tape and look and see what happened. I know I am playing the what if game and with insurance we can't mess around."

-Commissioner Rhoda "I apologize to the ex-commissioners in the room and he said he can't believe they are being that staunch about a camera. The privacy part of it he isn't sure he follows but that is ok. Also, it was brought up when thinking about it for the past month that there could very well be a thought process that the fire department doesn't get to use any of the rooms. Take your gym equipment and get it out. It could be that way too. But we are not doing that. Simple state of the matter that it wouldn't be good and half of you would pack your bags. That is what I have heard too, and I am not willing to go that road either. I tried to extend an olive branch. I have met with Chief Pete and Vic and Rick. We tried to make an amicable solution to this."

-Derrick Legters said, "that is what the policy is for."

-Commissioner Rhoda shared too that maybe others have shared that a policy should have been in place before equipment went in. Derrick Legters made it clear he never said that.

-Commissioner Rhoda reminded that the motion was on the table to reinstate the cameras until the committee and policy are completed.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger		X		
Commissioner Zach Legters		X		
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Still waiting on committee to discuss again once formed.

-Joyce Koppmann, secretary for the fire department presented two candidates that were approved by the members in the department. Their names are Bill Lang and Sarah Kuhn.

-Chairperson Heissenberger made a motion to approve the new members by the district. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Joyce Koppmann let the board know that two new members will be here next month, and she would like to be on the agenda.

-Physicals of members given to Secretary Barbaro to file away.

-Membership committee still working on new member applications.

-Members encouraged to go to the county for Hepatitis shots as Health Works will charge.

-Commissioner Legters finished a list for the chief and will print it off for him.

-Community member Michelle Rhoda shared anyone can go to the county and get the hepatitis vaccine. Additionally, there is no need if you are tested and found to have the antibodies.

-Chief Koppmann did let the board know that the district needs to at least offer it the members.

**Chief's Report:**



<b>June 2022 Incident Report</b>	<b>Total</b>
EMS Assist	6
MVA	2
Mutual Aid Structure Fire (Bristol & Cheshire)	2
Nuisance Fire	1
EMS ECHO	1
Weather Problem (trees and wires)	12
Automatic Alarm	3
Rescue (fall from ladder/tree)	1
Aircraft Emergency	1
Water Problem	1
Gas Leak	1
<b>TOTAL</b>	<b>31</b>

2022 Total Calls: **112**

-For comparison: 2021 Total calls to date: **110**

-Commissioner Duvall did share that a farmer was upset that trucks and crews did need to use his land for an emergency call at the airport in Canandaigua. He was instructed to reach out to Canandaigua as they were the department in charge, and it would be under their insurance.

**Training:**

- Honeoye Extrication Class re-scheduled to 9/10/22.
  - Sending four members. (A. Brown, S. Clement, B. Gasser, K. Simmons)  
\$1,000.00
- NYSAFC Flashover Training 9/11/22.
  - Sending three members. (A. Brown, B. Gasser, A. Miller). \$450.00
  - Use of Chief's Truck or mileage reimbursement for POV

- Commissioner Legters to follow up on the check as they have been sent it, but it is not cashed.
- Chief Koppmann does want permission to use the chief's truck to store their gear in the back cargo space away from where they are driving due to the training being a live fire.
- -Commissioner Duvall wanted to confirm whoever drove felt comfortable enough.
- -Chief Koppmann mentioned member and career firefighter for Victor Abbey Miller being ok to drive the truck as she drives ladder trucks in her career department.
- Chairperson Heissenberger did state the policy does read the chief or his designee can drive.
- OFPC-FASNY Training. 9/24/22 Oriskany NY. (A. Miller) Basic Wildland Search. Mileage reimbursement
  - Chief Koppmann asked the board if member Abbey Miller could get reimbursed for this training as she will be using a personal vehicle to drive down for the training.
  - Chairperson Rhoda wondered why she was not using her time with being a career firefighter with Victor to do the training. It was brought up by Chief that Victor then may need to pay her overtime if it was on their time, a volunteer with our department.
  - Chairperson Heissenberger did let the board know that our policy does say out of county training that mileage is reimbursed.

-Life member dinner and hose testing coming up.

-Chief Koppmann to change location of water drainage to not flood out neighbor.

-SCBA flow testing is August 8th.

**Procurement:**

<b>DATE</b>	<b>Vendor</b>	<b>Description</b>	<b>Total</b>
6/21/22	On Scene Tags	Accountability Tags (Gasser - Interior)	24.00
6/21/22	Victor Power Equipment	Chainsaw (751) repair/tune-up	68.52
6/22/22	Finger Lakes Castle	Spotless hardwater truck wash (two 5 gal. pails)	157.80

-Body Armor plates being made for people in Ukraine currently and the war effort. Chief did find a new style that is a little bigger in sizing.

-Chief got new quote and freight discount was removed. There was now a \$200 charge in freight.

-The company First Out had a quote for \$6400.

-Second quote was for \$7,255

-Chief has not gone ahead and made the decision without communicating to the board.

-Chief said it was approved last meeting for the same dollar amount. There is a 60-90-day shipping estimate. Chief didn't want to go by older quote.

-Since these were already approved the board was now ok with the Chief moving forward.

-Permission to order the gloves chief needs for the members. \$200 plus shipping. This falls under his budget and did not need a motion.

-Assistant Chief Bill Smith has requested a high-visibility raincoat. Chief found an option for \$90 and includes shipping. Quotes given to the board. And

again, since it falls under the budget chief has these were approved and did not need a motion.

-Procurement representative position now available. Chief Koppmann no longer wishes to do the leg work and (obtain quote)

-Old pay was \$500 for the year for this position.

-Motion to start looking for a rep to do the tasks and perform the job made by Chairperson Heissenberger. Seconded by Commissioner Rhoda.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

The role will be discussed as far as what the board is looking for, salary and will be opened up to membership first to see if there is interest. Chief Koppmann will still help in the meantime and help the new person in the role.

-Commissioner Rhoda will ask Vic Rauscher and Joanne Long if they wish to help form the tasks and ideas around the position and how to present it to the department. Since they are already meeting in a sub-committee.

-Chief Koppmann also suggested to the board to look at and revamp the policy for procurement. Especially when it comes to emergency purchases that may need majority approval.

-Chairperson Heissenberger made a motion to expand this to the camera committee pending their approval of this added task. Seconded by Commissioner Legters.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes

**Treasurer's Report-** Total bills for the month was \$8,373.16.

Additional bills include:

Pinsky-\$216.00

Town Fuel bill-\$798.00.

New total for the bills is \$9,387.24.

-Motion to approve and pay the bills made by Commissioner Legters Seconded by Commissioner Rhoda.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**Transfer from Gen. Fund savings to Gen. Fund checking:** Commissioner Legters made a motion to transfer \$10,500.00 to cover the bills. Seconded by Commissioner Rhoda.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Reminder of the payment for the building is due August 1<sup>st</sup>. Commissioner Legters let the board know the principal is \$105,000 and the Interest was \$22,684.38.

-Motion made to pay total by wire for due date made by Commissioner Legters. Seconded by Commissioner Rhoda.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Commissioner Legters discussed the balance of the bank CD. (\$211,327.39)

-Checking has \$14,621.05 and savings has \$837,798.19. He shared the net income is \$294,774.00.

-Commissioner Legters said 33.5% of the budget is fixed.

-Budget workshop will be held Aug. 17th at 6:00 pm and this will be the second one. In preparation for the vote Chairperson Heissenberger will get a

posting ready to be posted in newsletter. He will send to Secretary Barbaro to forward on.

-SCBA Grant writing to be looked at again closer to 2025. Chairperson Heissenberger will contact someone from Shortsville in January of 2023 to start talking early grant information.

**Correspondence –**

- Staples Bill-This had a \$0 balance
- Firefly event flyer
- Village newsletter.
- Po Box for post office
- Firm for CPA sharing about their audit services.

**Apparatus:** - Krown rustproofing for all trucks is needed soon. Commissioner Duvall suggested local spray company. It is located where the old hardware company is. It is now called Ultimate Undercoating.

**711:**

- Left side hose bed light out (Warranty). Incorrect light sent from Pierce.
- Passenger side, step light broken (light is working)
- Rear passenger side DOT marker light lens is cracked (light is working)

**712:** Nothing at this time.

**752:**

- Replacement drivers side wheel well trim received 3/30/22 (Wrong style)
- Gorman sourcing the correct version and will cover return shipping of wrong one
- New hose bed tarp for cross-lays & main hose bed. (Netting similar to 711)
- Truck to Van Bortel Ford 6/21/22 (front control arms, check engine light)

**741:** Nothing at this time.

**751:** Nothing at this time.

## **70 - Chief Vehicle:**

- Confirm all 70's will have ability to fuel Chief's truck in fuel system.

## **701 – POV**

- To EV Warning 6/17/22 for lights & siren install. Returned 6/21/22.

**Buildings:** Member Marty Neenan needs a new fob. He likes the card and Commissioner Legters will get this taken care of.

-Door weather sealing on the bottom of garage door is coming loose. This is the door in front of engine 712. (Door I)

-Need door openers for Door C (711 rear) and Door E (Primary Ambulance)

-Carl is still being consulted with on the roof for the generator shed and working on window treatments.

-We are still working with Ryan Heating and the part replacement. Commissioner Rhoda will reach out.

-Carl still working on window treatments. And being reached out to in regard to ideas for the roof shed.

-Commissioner Rhoda is still working with Ryan Heating for the parts replacement.

**Grounds:** There was a complaint on lawn and string trimming. Commissioner Duvall trying to get ahold of Dan.

- No update on Mr. Jenkins fence, and no survey done by the district at this time.



-Board was in general agreement no need for board to take on the cost when Mr. Jenkins may be asked too for survey.

-DA spoke to Chairperson Heissenberger and mentioned they wanted to have Mr. Jenkins pay at his court date money to the district for damage to property etc.

**Insurance:** Abbey Miller did get a steam burn to her skin during the training at the county for live fire. So, if there is a claim on that be on the lookout. However, she did work with EMT on scene and was cleared.

**New Business:** NY Site Power Maintenance provided two quotes. One was for the year which totaled \$998.00, and the other was for three years totaling \$2,649.97.

-Board discussed all that they do for the generator and suggested the three-year contract.

-Motion made to sign a three-year contract with NY Site power in the total of \$2,649.97.

Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Commissioner Rhoda has been talking with his friend who is a web developer to get an outline of a district website. At this time, it has been no charge.

-Screenshot of lay out so far sent to board. And it would have a link to our community room rental information, calendar access, and communication access for community to reach out to commissioners.

-Minutes and meeting information would also be posted.

-Secretary Barbaro asked Commissioner Rhoda to have on the site a clear distinction between Fire District and Department as many community members do not realize the difference.

-Commissioner Rhoda will look at Fisher’s website to get ideas as well. He will write a letter on our letterhead to the department to see if our site can be listed once it is live.

-Commissioner Duvall mentioned how we can link the departments webpage and we would ask them the same. And that Secretary Barbaro have some access to the site for uploading meeting minutes.

-Commissioner Rhoda to look into other domain platforms and get pricing.

Additionally Chief, assistant chiefs and board should have general emails to be communicated with.

Motion made to not exceed \$500 for creating a website and domain name and bring to board of Commissioners before going live made by Commissioner Duvall. Seconded by Commissioner Rhoda.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Budget-Commissioner Rhoda said many of the community members are worried about the fire tax raising,

-The budget workshops will help.

-Commissioner Kachmaryk did climb on the roof he did not see clogs or see the origin of the dripping/leaking.

-Reminder of the Historical Society Car show. Department is trying to have the Diamond-T be available for it as week.

-Commissioner Duvall suggested to have the board feel and look a little more professional. He suggested actual name plates and maybe even a dress code/shirt for our meetings together.

**Adjournment:** Motion to adjourn by Commissioner Rhoda. Seconded by Commissioner Rhode

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Meeting ended at 9:36 pm.

I, Heather Barbaro, secretary of the East Bloomfield Fire District, hereby certify that the attached minutes are true and accurate copies of minutes maintained by me in the ordinary course of business and as part of my role as secretary of the fire district.

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Secretary

