

EAST BLOOMFIELD FIRE DISTRICT

Meeting Minutes

Date: January 17th 2022

Phil Rhoda 3 year 2022	George Heissenberger 12/2020 2023	Jeff Kachmaryk 2024	Zach Legters 2025	Ryan Duvall 2026
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Called to Order: Meeting was called by Chairperson Heissenberger at 6:30 pm. Meeting was held in the community room and followed COVID social distancing procedures. Additionally it was held over Zoom to accommodate those needing to quarantine or stay home due to bad weather conditions.

Attendance:

	Present	Absent
Chairperson George Heissenberger	X	
Commissioner Zach Legters	X	
Commissioner Phil Rhoda (Via Zoom)	X	
Commissioner Ryan Duvall	X	
Commissioner Jeff Kachmaryk	X	

Chief Pete Koppmann __X__

Secretary Heather Barbaro __X__ (Via Zoom)

Also Present: Derrick Legters __X__ Steve Murnan __X__ (Via Zoom) Marlene Murnan __X__ (Via Zoom) Joann Long __X__ Billy Gasser __X__

Public Comment: Ben Murnan brought up few items of building issues for Commissioner Rhoda to investigate. List will be given to him.

Fire Department:

-Members Joann Long and Billy Gasser presented to board their exercise committee needs now approved by membership. There are 4 outlets needed in total. One is already in the unready room space so 3 additional are needed in the work out space. Treadmill needs dedicated outlet.

-Elliptical and stepper machine ok to share outlet. Electrician will need to be called and Commissioner Rhoda will work on this.

-Motion made by Chairperson Heissenberger for 3 additional outlets and to work with Joann for layout to be added to the unready room.

Seconded by Commissioner Legters.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			

Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Joann to send to Commissioner Rhoda layout of where these need to be in relation to the equipment.

-Départment Policy and procedures for the exercise equipment Joann sent out via email and had printed versions for commissioners. This was created with Chief's input. And heavily researched with many other departments as to what they have in place and adapted to meet the needs of our members and the equipment being purchased.

-Chairperson Heissenberger reached out to Pinsky for any extra-legal advice and help they may have had for the policies. Most didn't necessarily apply, but good for reference.

-Joann's proposed policy was put together with many other districts input. Training and compliance to be put in place first by members.

-Chairperson Heissenberger suggested to have limited access to unready room. Potential fob access to that room if only certified to have access.

-Commissioner Legters worried about room and I. T. Setup in order to accommodate limiting access.

-Chairperson Heissenberger is worried about accidents if they are not trained.

-Derrick Legters suggested visibly posting policy on door.

-Chairperson Heissenberger mentioned to forget fob access for the unready room at this time.

-Policy to be on every door that has access to the unready room. Not just door closest to exercise machines.

-Additionally it will be added to policy binders to be stored by district.

-Motion to approve policy as presented made by Chairperson Heissenberger. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Fire Dept. list of dates for community room use: May 7th, May 30, October 8th, October 30th, and December 4th

Minutes: Motion to approve all minutes as written made by Commissioner Rhoda. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Membership: Commissioner Duvall attended the first meeting, and it went well.

Add Bill Smith to be added to LENS program and updated list to be given to Chief Koppmann and Commissioner Kachmaryk.

-Physicals to be filed: John Babcock, Patti Gosper, Kathi Gosper. Only Missing Mike McMillan hasn't provided one and has not been present to meetings in over a year.

Letter of membership status has gone out.

-Dan Scanlon still working on medical clearance.

Chief's Report:

December 2021 Incident Report	Total
MVA	4
Wires Down/Arcing/Transformer	1
EMS ECHO	1
Mutual Aid Fill-In/Stand-By	1
EMS Assist	2
Tree Down Blocking Road	2
Automatic Alarm	3
Mutual Aid Structure Fire (Mendon, Honeoye)	2
Carbon Monoxide Alarm	1
Water Problem	1
Public Service (Lock-out)	1

TOTAL	19
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-2021 had 228 calls year to date. 25 percent increase with +47 from previous year.

-2020 had 181 calls for the year.

Some highlights include.

-Medical assist -40

-MVA - 40 18 water problems. Day: 113 Night ills

-1,485 man hours for the year.

-Not a single call was dropped.

-Chief Koppmann provided Secretary Barbaro Code of Ethics signed by the Assistant Chiefs in her mailbox.

Procurement – Chief: Procurement purchase of chainsaw ended up being taxed. Refund on the way. From Home Depot. This will be mailed to P.O. box, and the total is \$56.10.

Assistant Chief's vehicle Billy Smith to be outfitted with lights and sirens. E. V. Warning systems will do this. And the total is \$3,522,48.

Motion made by Chairperson Heissenberger to approve the outfitting of the assistant chief's vehicle. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-2- gas meters need calibration, being done.

-Turnout gear sent out for new member Dan Scanlon.

Treasurer's Report: Commissioner Legters went over bills for the month. Some of these included:

-Culligan

-AED batteries and pads updated-and billed.

- Turnout express.
- Mileage reimbursement
- Water bill
- West fire
- Empire access-had wrong zip code on billing.
- R. L. Powers
- Van Bortel bill.

\$8,410.11 was the total before any additional bills have come in.

Commissioner Legters let the board know that two more bills have come in since the report was drafted up. These include the following:

-West fire bill- as it was only free delivery. And there was a charge overall.

-National fuel \$543.58

With the additional bills the new total is: \$ 9,822.69.

-Motion made by Commissioner Duvall to approve bills. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-\$117,971.95 net income mentioned by Commissioner Legters.

-Commissioner Legters to wait one more month before closing out 2021 in case more bills come in.

-February 1st is interest payment. The total is \$22,684.38

-Approval needed to wire to company and pay the bill. Motion by Commissioner Duvall. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			

Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Motion to pay building interest. -addendum. Commissioner Legters spared total of truck:

-\$275,604 after payment in April for truck.

-Commissioner Legters to investigate paying off truck early and overall fees.

Summary for General Fund -Bills discussed from the report Commissioner Legters

provided to the board.

Reconciliation Report aka Summary for Post Audit -Audit for 2017 completed and to be emailed out.

-Commissioner Legters to get pricing on AUD audit cost.

-Motion to approve audit for 2017 made by Chairperson Heissenberger.

Seconded by Commissioner Rhoda.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Transfer from Gen. Fund savings to Gen. Fund checking: Commissioner Legters

wants to move \$10,000 from savings to checking to cover bills. Motion

made by Commissioner Kachmaryk. Second by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			

Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-PO Box discussion as they lost the district check. Terry Hall removed as contact. Chairperson Heissenberger and Commissioner Legters updated as points of contact.

Correspondence –

-Culligan bill \$960 but it was for May 2021. Privilege program information. Chairperson Heissenberger will call tomorrow and maybe order more salt.

- Association mailers.
- Whitmer expanding and purchased another company.
- Canandaigua to send out revenue and expenditures.
- Foreign fire insurance premiums. Check should be for department. President Murnan to reach out to Kathy Gosper.
- Frontier ad.
- Churchville hiring ad.
- Parrish & Brassie 1099 forms done.
- Notice of renewal premium from Stan Steele.
- Legal Notice for the meeting
- PayPal ad

-Labor laws poster info.

- Village newsletter with the water bill.
- NYS Comptroller form for expenditures.
- Instructions for keypad reader.
- American Power and Gas coupon booklet.
- Van Bortel Ford coupons.
- Recall on Tanker. Brake lamps from freight liner. Ben Murnan to be given this.

Apparatus:

711:

Left side hose bed light out (Churchville). Found broken 4-pin plug on light base. Churchville ordered new lights 10/21/21. Possible warranty (second time)? Leak at windshield contacted Churchville 12/20/21

712:

A/C compressor repair, shoreline auto eject, warning light replacement, tail-board repair, electrical troubleshoot completed 12/30/21.

Multiple exhaust leaks present. Will need new exhaust at annual PM in 2022

752: Check engine light

(MAP) Mass air flow – (TP) Throttle position correlation at idle

Turbo charger boost control A performance error

To Van Bortel: 1/6/22, Back: 1/7/22

Check engine light back on 1/8/22

Back to Van Bortel 1/11/22. Replaced non-OEM mass air flow sensor with OEM sensor

Master pump discharge gauge frozen

- It was parked outside despite explicit instructions to store inside. Now there was issues due to freezing. Chief is handling.

Drivers side wheel well trim damaged during driver training (J. Barden)

741: Nothing at this time

751: Upgrade headlights to LED. \$210.00

70 - Chief Vehicle: Nothing at this time.

Buildings: Stairwell heater is/will run for extended period. It is an electric heater.

Blinds being worked on.

- Superior Plumbing called but never got back to Commissioner Rhoda.
- Ryan to be called about leak in mezzanine and mixing valve.
- Weather seal on back door and community door still being worked on.
- Lock box has been installed and key won't come out.
- Chief Koppmann to follow up with Knox.

Grounds: Building grounds salted but not plowed. Commissioner Duvall had reached out to Wyatt Conklin Landscaping.

- Wyatt texted Ryan asking if he could not plow by donation box. This was determined that it needed to remain clear and free of snow.
- Very little salting was done on the sidewalks.
- Commissioner Duvall got clarification on sidewalks and shoveling and will meet with Wyatt.
- Wyatt is to back blade by bay doors best he can.
- Parking spot in the front needs to be cleared.

-Chief ok if trucks can still get out in the front as far as where the snow pile will be.

Insurance: Commissioner Kachmaryk to meet with Joel Steele. He wanted to get coverage all set and the yearly numbers.

-Cancer coverage was put in.

New Business: Exit door in the front of building has no fob access. Has crash bar.

- Some members worried how to get out of bay. As you need to typically fob out towards the stairwell.

-Commissioner Legters to call West Fire to discuss options.

-Wooden shelf for additional storage donated-8 feet. Thanks Billy Gasser for this donation.

-Chief Koppmann wants to move flairs to get up off the floor, as well as any flammable liquids. Someone suggested Uline or Grainger.

-Chief Koppmann to investigate.

Old Business: Radio inventory still being worked on.

-Chargers and batteries are now in.

-Fisher's storage of antique truck in exchange for the radio for Assistant Chiefs vehicle still in motion.

-Commissioner Kachmaryk asking for gutter to be installed over side entrance. Lots of ice forming making it a dangerous entrance for members coming in and out.

Adjournment: Motion to adjourn by Commissioner Duvall. Seconded by Commissioner Rhoda.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Meeting end time was 8:34 pm.

I, Heather Barbaro, secretary of the East Bloomfield Fire District, hereby certify that the attached minutes are true and accurate copies of minutes maintained by me in the ordinary course of business and as part of my role as secretary of the fire district.

Secretary