

East Bloomfield Holcomb Fire District

Organizational meeting January 3rd 2022

**Call to order-** Meeting was called to order at 6:30 pm. Meeting was held in the community room to adhere to social distancing restrictions.

**Attendance:**

	Present	Absent
Chairperson Heissenberger	X	
Commissioner Zach Legters	X	
Commissioner Phil Rhoda	X	
Commissioner Ryan Duvall		
Commissioner Jeff Kachmaryk	X	

Chief Pete Koppmann \_\_X\_\_ Secretary Heather Barbaro \_\_X\_\_

**Also Present:** Derrick Legters\_\_X\_\_ Steve Murnan\_\_X\_\_

**-Appoint a Chairperson - District member** -Commissioner Heissenberger said he would volunteer to stay as chairperson again for another year. Motion made by Commissioner Legters to have Commissioner Heissenberger as the chairperson for another year. Seconded by Commissioner Rhoda.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**-Appoint a Secretary - State Salary** - Commissioner Rhoda did ask the board to consider raising the monthly salary to \$125 a month and to keep Heather on for another year after Chairperson Heissenberger suggested they keep her on as secretary. After discussion the board agreed, and the motion was formally made to keep Heather on as secretary to the commissioners with the new monthly salary of \$125 a month. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**-Appoint a Treasurer - District member -Parrish and Brassie is the current company set in place.**

Chairperson Heissenberger made a motion to keep Parrish and Brassie on as treasurer. Seconded by Commissioner Rhoda.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**Select an Accountant - State Salary** Motion to keep Parrish and Brassie as accountant made by Chairperson Heissenberger. Seconded by Commissioner Rhoda.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-It was mentioned that this was a monthly fee that is already within the budget.

**Determine who has the authority to sign check. One person or two people to sign each check.**

Motion made to have Commissioner Legters and Commissioner Kachmaryk approved to sign checks. Seconded by Commissioner Legters.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Secretary Barbaro to draft a letter to have Commissioner Legters send in to remove past Commissioner bellis Jr to be removed and Commissioner Kachmaryk added.

**Determine who will have District credit cards-** Motion to keep credit card access to Chairperson Heissenberger and Chief Koppmann made by Chairperson Heissenberger. Seconded by Commissioner Legters.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			

Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**Schedule a Meeting Date, Time and Place-** Motion to keep the meetings as the third Monday evening at 6:30 of each month made by Chairperson Heissenberger. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**Select an Official Newspaper-** Motion to keep the newspaper as the daily messenger made by Chairperson Heissenberger. Seconded by Commissioner Legters.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**Select the Official Repository-** Motion to keep Canandaigua National Bank as our current repository made by Commissioner Legters. Seconded by Chairperson Heissenberger.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**Select the Legal Counsel:** Motion to keep Brad Pinsky as our current legal counsel made by Commissioner Legters. Seconded by Commissioner Rhoda.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**Select the Official Mailing Address-** Motion to keep our mailing address as PO box 205 Bloomfield NY 14469 made by Commissioner Legters. Seconded by Chairperson Heissenberger.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**Appoint Member to the Committees:**

**Apparatus Committee:**

**Appointed:**

Buildings & Grounds Committee:

Appointed: This was broken up to 2 commissioners. Commissioner Rhoda will be in charge of buildings. Commissioner Duvall will be in charge of grounds. It was mentioned with his business outside of the department he knew there could be no conflict of interest and he understood.

Finance Committee:

Appointed: Commissioner Legters

Insurance Committee:

Appointed: Commissioner Kachmaryk

Membership Committee:

Appointed. Commissioner Duvall

Motion to approve all commissioners for the designated committees. Seconded by Commissioner Rhoda.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**Confirm nominations of the Fire Chief and Assistant Chiefs**

**Fire Chief: Pete Koppmann**

**1<sup>st</sup> Asst. Chief: Korbyn Simmons**

**2nd Asst. Chief: Brian Rayburn**

**3<sup>rd</sup> Asst. Chief Rick Rayburn**

**4th Asst. Chief Bill Smith**

-Motion to approve officers as mentioned above made by Chairperson Heissenberger. Seconded by Commissioner Rhoda.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**-Set Mileage Reimbursement Rate-** Current rate is 58.5 cents set up by New York state for the upcoming year. Motion made by Chairperson Heissenberger to set the mileage reimbursement to 58.5 cents. Seconded by Commissioner Legters.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**-Resolve that Existing policies will remain in place:** Chairperson Heissenberger wants all policies available in binders for commissioners to be done by Secretary Barbaro.

-With a PDF version in the future.

-Chairperson Heissenberger made motion to keep current existing policies to remain in place. Seconded by Commissioner Legters.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**Select Professional Memberships to be maintained:**

- Commissioner Legters mentioned we haven't been a part of Monroe County for a while in regard to memberships. Chairperson Heissenberger asked if board should rejoin will investigate it and bring to the board in January meeting.

-NYS Fire Dist. Assoc. Monroe Co Fire Assoc.: Motion to keep NY state fire district associations membership. Made by Chairperson Heissenberger. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**Select expenditures that may be paid by the Treasurer prior to the first regular meeting Other Business:** Motion made by Commissioner Legters to approve postage, utility, credit bills, and insurance prior to meeting so they can get paid. Seconded by Chairperson Heissenberger.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

**Adjournment:** Motion to adjourn made by Commissioner Rhoda. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Phil Rhoda	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Meeting ended at 7:04 pm.