

East Bloomfield Holcomb Fire District
Organizational meeting January 4th 2023

Call to order by: Commissioner George Heissenberger at 6:30 pm. Meeting was held in the district office.

Attendance:

	Present	Absent
Chairperson George Heissenberger	X	
Commissioner Zach Legters	X	
Commissioner Mike Long	X	
Commissioner Ryan Duvall	X	
Commissioner Jeff Kachmaryk	X	

Chief Pete Koppmann __X__

Secretary Heather Barbaro __X__

Additional guests: Jim Barden__X__Joann Long__X__Derrick Legters__X__Steve Murnan__X__Seth Jonas__X__Geoff Breeze__X__Joyce Koppmann__X__Ben Murnan__X__

Appoint a chairperson-(District Member):

Motion made by Commissioner Heissenberger to appoint himself as he has been serving in this role already. Seconded by Commissioner Legters.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Appoint a secretary- (State Salary)

Motion made by Chairperson Heissenberger to keep Heather Barbaro (Meadows) as the district secretary for 2023 with the raised rate of \$175.00 a month. Seconded by Commissioner Legters.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Appoint a treasurer.

Motion made by Commissioner Legters to continue with the current company in place which is Parrish and Brassie for the year 2023. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Select an accountant (State Salary):

Motion made by Commissioner Legters to continue with the current company in place which again is Parrish and Brassie for the year 2023. They have had a set rate of roughly \$300 a month for this and he feels the rate is fair and may remain around that rate. Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Determine who has the authority to sign check. One person or two people to sign each check:

-Chairperson Heissenberger let everyone know previously it has been Commissioner Kachmaryk, and Commissioner Legters.

Motion made by Chairperson Heissenberger to approve Commissioner Legters and Commissioner Kachmaryk to be able to continue to sign checks. Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Reaffirm Bruce Treat as Purchasing Officer.

Motion made by Chairperson Heissenberger to approve Bruce Treat for the year of 2023 as the Purchasing Officer at the rate of \$175.00 a month. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Determine who will have District credit cards:

-Chairperson Heissenberger informed the board and those in attendance that currently he and Chief Koppmann have access to the credit cards. He additionally suggested the new purchasing officer be given access for the work he is doing for the district.

Motion made by Chairperson Heissenberger to keep it as himself and Chief Koppmann with the addition of Bruce Treat to have access to the credit cards. Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
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Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Schedule a Meeting Date, Time and Place:

Motion made by Chairperson Heissenberger to keep the meetings as the third Monday of each month with the starting time of 6:30 PM. Seconded by Commissioner Long.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Select an Official Newspaper:

-Chairperson Heissenberger and Secretary Barbaro had reached out to gather information from the Penny Saver to see if they would be a potential alternative to the current official newspaper which is the Daily Messenger. While they do affidavits, they are not an official source for postings, and they made this clear when inquiring. So he suggested to continue with the Daily Messenger

Motion made by Chairperson Heissenberger to continue with the Daily Messenger as the official newspaper based on the research and the fact it counts as an official posting source. Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Select the Official Repository:

Motion made by Commissioner Legters to continue with Canandaigua National Bank as the official repository. Seconded by Chairperson Heissenberger.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Select the Legal Counsel:

Motion made by Chairperson Heissenberger to continue with Brad Pinsky as the legal council for the year 2023. Seconded by Commissioner Legters.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Select the Official Mailing Address:

Motion made by Commissioner Legters to keep the official address as PO Box 205 Bloomfield Ny, 14469, as this has been the official address and the fee for the year has been paid. Seconded by Chairperson Heissenberger.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			

Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Appoint Member to the Committees:

Apparatus Committee:
Appointed: Chairperson Heissenberger

Buildings & Grounds Committee:
Appointed: Commissioner Duvall with a second back up as
Commissioner Kachmaryk

Community Room:
Appointed: Chairperson Heissenberger

Finance Committee:
Appointed: Commissioner Legters

I.T. Committee:
Appointed: Commissioner Long (with the offering of Secretary
Barbaro being willing to learn how to help upload and manage
pieces of the website she would need to help with communications)

Insurance Committee/ PESH Reporting Committee:
Appointed: Commissioner Kachmaryk with a second back up as
Commissioner Mike Long.

Membership Committee:
Appointed: Chairperson Heissenberger

Camera Committee:
Appointed: Commissioner Legters, Commissioner Long, and
Commissioner Duvall (with outside access for the external cameras
for the snowplow contractor)

Confirm nominations of the Fire Chief and Assistant Chiefs

Fire Chief: Pete Koppmann
1st Asst. Chief: Korbyn Simmons
2nd Asst. Chief: Brian Rayburn
3rd Asst. Chief: Bill Smith
4th Asst. Chief: Shane Clement

-Discussion was had on the status of Shane Clement and the class he is taking to finish Officer Training. Since it does need to have been completed before taking position as 704.

Motion made by Chairperson Heissenberger to approve Peter Koppmann, Korbyn Simmons, Brian Rayburn, and Bill Smith at this time, with the ability for Shane Clement to be resubmitted as he has not completed training at this time. Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Commissioner Duvall also confirmed Rick Rayburn was no longer wanting to be assistant chief at this time and so the lights and sirens would be removed from his truck as they are district property.

Set Mileage Reimbursement Rate: The current rate is 0.65 1/2 Cents per mile. Again, the assistant chiefs are encouraged to submit their mileage.

Motion made by Chairperson Heissenberger to follow the current rate of 0.65 ½ cents per mile. Seconded by Commissioner Legters.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Resolve that Existing policies will remain in place:

Motion made by Chairperson Heissenberger to keep the existing policies in place. These can be discussed and looked at during the year as well but at this time they are to remain in place. Seconded by Commissioner Duvall.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Select Professional Memberships to be maintained: NYS Fire Dist. Assoc. – There was a general agreement amongst the board in continuing with them. Commissioner Legters reminded everyone these dues have already been paid.

Select expenditures that may be paid by the Treasurer prior to the first regular meeting (Other Business):

Motion made by Chairperson Heissenberger to allow for any bills that need to be paid due to the billing date falling in the middle of the month to be paid. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Suggestion from our legal council Brad Pinsky to publish a letter regarding the election on December 13th, 2022, and the information from the Board of Elections from Mike Northrup. This was regarding the addresses left off the provided election addresses for voting, and there was no legal action to have taken place at the time. Additionally, there is no way for the district to go back and ask for a revote.

Motion made by Chairperson Heissenberger to move forward with the suggestion of the legal council and publish the statements. Seconded by Commissioner Legters.

-There was an additional discussion that Secretary Barbaro brought up with the creation of a Facebook district page as she had to use her personal account to post results and had community members messaging her privately. A district page can then help post information and communications on meetings, room rentals and anything else community members may need.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

-Commissioner Legters had the Oath of Office for Commissioner Long to sign, as well as the Code of Ethics to sign by the Commissioners, Secretary Barbaro, and Chief Koppmann. Additionally, he will have the assistant chiefs sign and get filed away.

Adjournment:

Motion made by Commissioner Legters to adjourn. Seconded by Commissioner Kachmaryk.

Votes	AYE	NAY	ABSTAINED	ABSENT
Chairperson George Heissenberger	X			
Commissioner Zach Legters	X			
Commissioner Mike Long	X			
Commissioner Jeff Kachmaryk	X			
Commissioner Ryan Duvall	X			

The motion passes.

Meeting end time was 7:13 PM.

I, Heather Barbaro, secretary of the East Bloomfield Fire District, hereby certify that the attached minutes are true and accurate copies of minutes maintained by me in the ordinary course of business and as part of my role as secretary of the fire district.

Secretary